Family Burial in Texas

Purpose

• To insure that the death certificate gets filed timely and without errors

To prevent fraud.

To better assist the public.

For Hospital/Hospice Facility/Long Term Care Facility deaths that are not subject to inquest

- 1. They will need to go to the Local Registrar and request to file a death record and they are not using a funeral home.
- 2. A written statement or release from the hospital with decedent's name, the date of death, and a confirmation that the person died in their facility.
- 3. A written statement from the doctor (on the doctor's letterhead) stating the name of the decedent, date of death, and statement confirming the doctor will be certifying the record.

For Hospital/Hospice Facility/Long Term Care Facility deaths that are not subject to inquest

- 4. Local Registrar will start the record and assign it to the doctor.
- 5. Once the doctor has completed their portion of the record the local registrar with verify and release the record to their local acceptance queue.
- 6. Local registrar will file record and issue certified copies

For home hospice deaths attended by a physician.

1. They will need to go to the Local Registrar and request to file a death record and they are not using a funeral home.

2. A statement from the hospice doctor (on the doctor's letterhead) stating the name of the decedent, date of death, place of death, and a written statement confirming the doctor will be certifying the record.

For home hospice deaths attended by a physician.

- 3. Local Registrar will start the record and assign it to the doctor.
- 4. Once the doctor has completed their portion of the record the local registrar with verify and release the record to their local acceptance queue.
- 5. Local registrar will file record and issue certified copies.

Unattended Deaths or Other Deaths subject to inquest.

• A statement from the ME/JP stating the name of decedent, date of death, place of death and the body has been released and is no longer needed.

• They will need to let the ME know that they are not using a funeral home and that Local Registrar will be assisting with with filing the death record.

Unattended Deaths or Other Deaths subject to inquest.

3. Local Registrar will start the record and assign it to the JP.

(Note: In counties with an ME, the ME usually starts the record. In those cases you will need to obtain the EDR number for the ME's office)

- 4. Once the ME/JP has completed their portion of the record the local registrar with verify and release the record to their local acceptance queue.
- 5. Local registrar will file record and issue certified copies.

Access TER Death

Access the Internet by clicking on the icon.



Copy
https://ter2.dshs.state.tx.us/edeath
to the address bar



Select 'Enter' or

TEXAS ELECTRONIC REGISTRAR Death Registration System (TEDR)

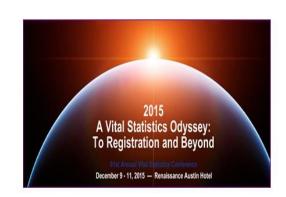
Friday October 25, 2015

IMPORTANT MESSAGE!!!

We will be putting a new version of TER into production after 5:00 PM CST on Tuesday October 27, 2015. The system will be down until 7:00 PM.

We apologize for the inconvenience and thank you for your continued support.

TER Help Desk	ALERT!	How to Complete a Medical Amendment
	In order to use the TER Thin application, <u>you must use Internet Explorer</u> .	
Sign Up for TER	Click <u>here</u> to download a PDF of the instructions to complete this process. We apologize for the inconvenience and thank you for your continued support.	
TER Online Training	Click onto the button below to log into The Texas Electronic Registrar Death Registration System (TEDR):	
Sign Up For e-mail Updates	Forgot TER Password/PIN Reset	





Select Log into TER
Death Application



Logging In



Warning!

This information system, data, hardware, and software are State of Texas property. The use of this system is restricted to authorized users only; unauthorized access is prohibited. Usage of and all activity on this system are subject to security monitoring and testing. Unauthorized access, use or misuse of this system is a violation of applicable DSHS policies and state and federal laws, and will be subject to criminal prosecution. Users of this system should have no expectation of privacy with respect to the use of this system, except as otherwise provided by applicable privacy laws.

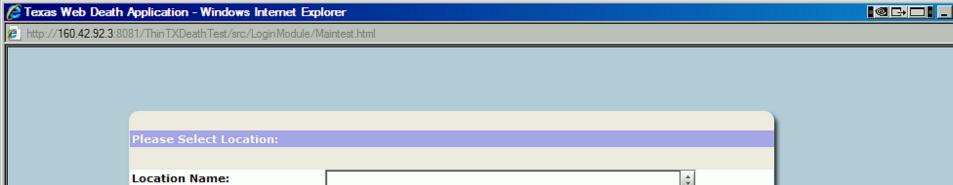
http://160.42.92.3:8081/ThinTXDeathTest/src/LoginModule/Maintest.html



User Name can be lower case

and federal laws, and will be subject to criminal prosecution. Users of this system should have no expectation of privacy with respect to the use of this system, except as otherwise provided by applicable privacy laws.

and federal laws, and will be subject to criminal prosecution. Users of this system should have no expectation of privacy with respect to the use of this system, except as otherwise provided by applicable privacy laws.

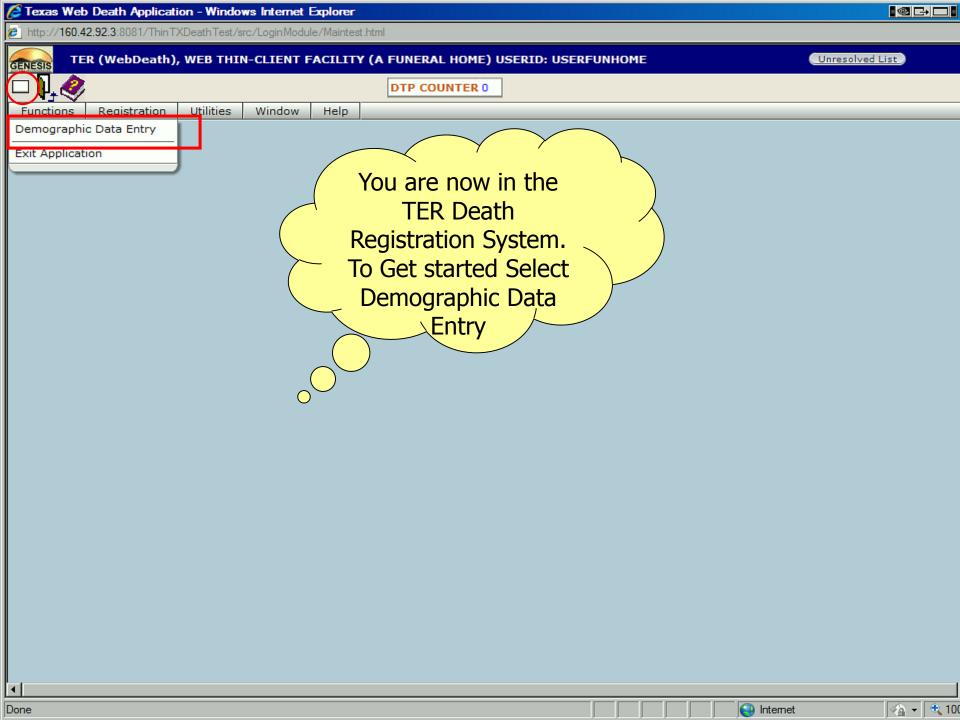


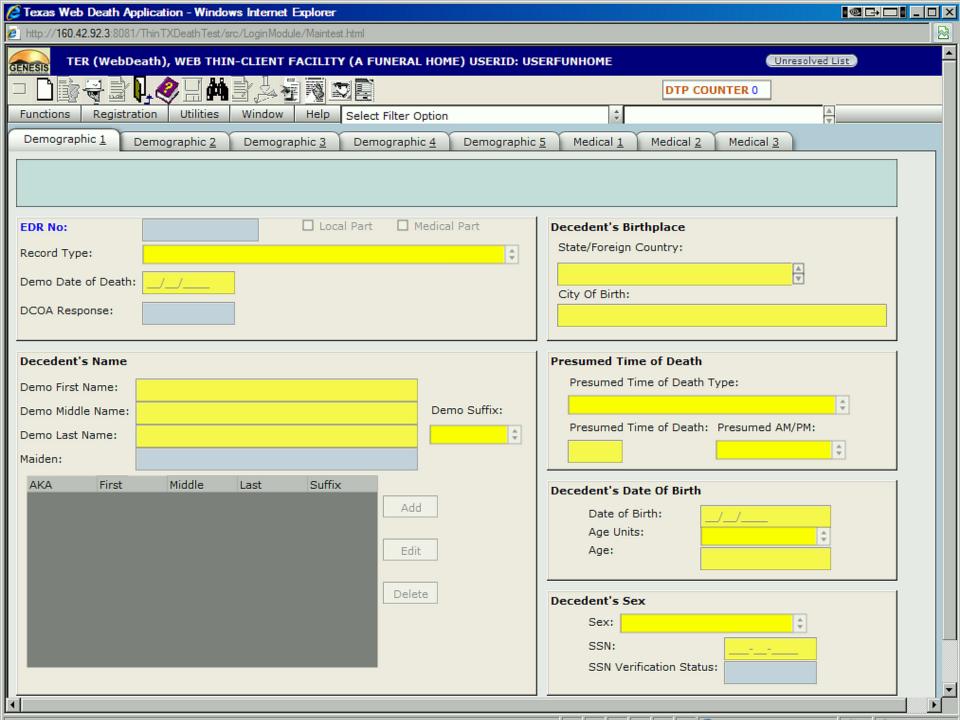
OK

Cancel

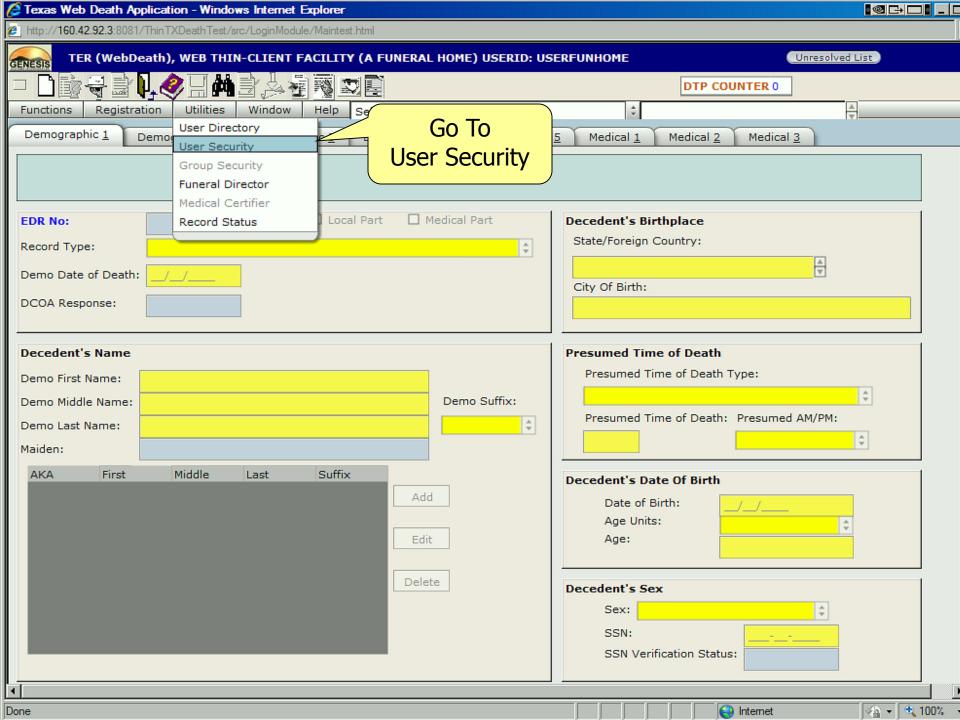
Choose your location. If you work in at more than one location be sure you select the correct location.

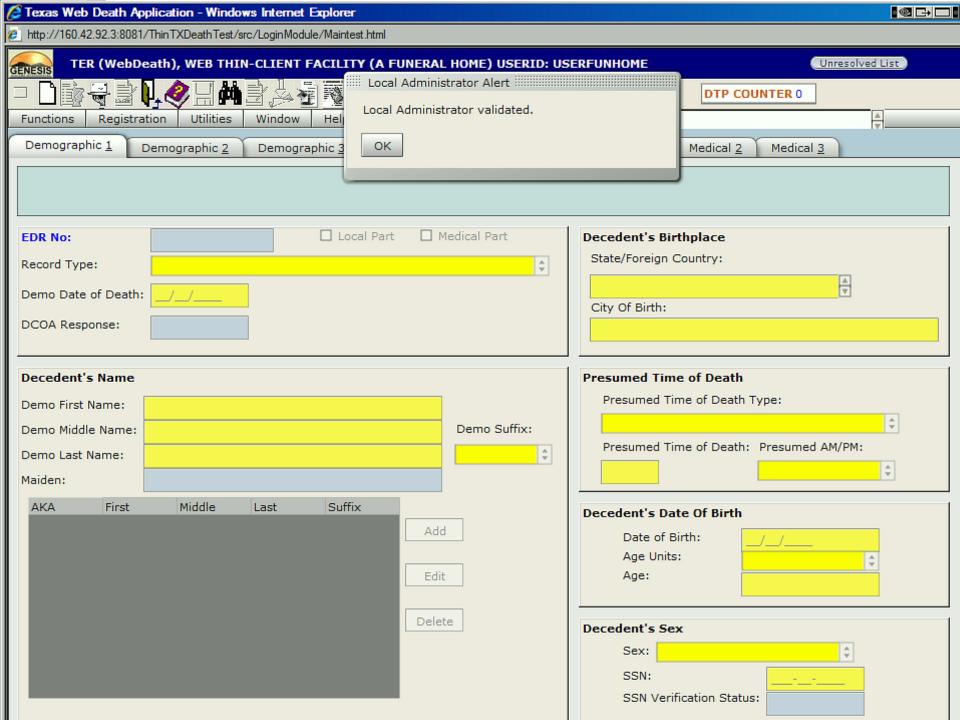
A FUNERAL HOME

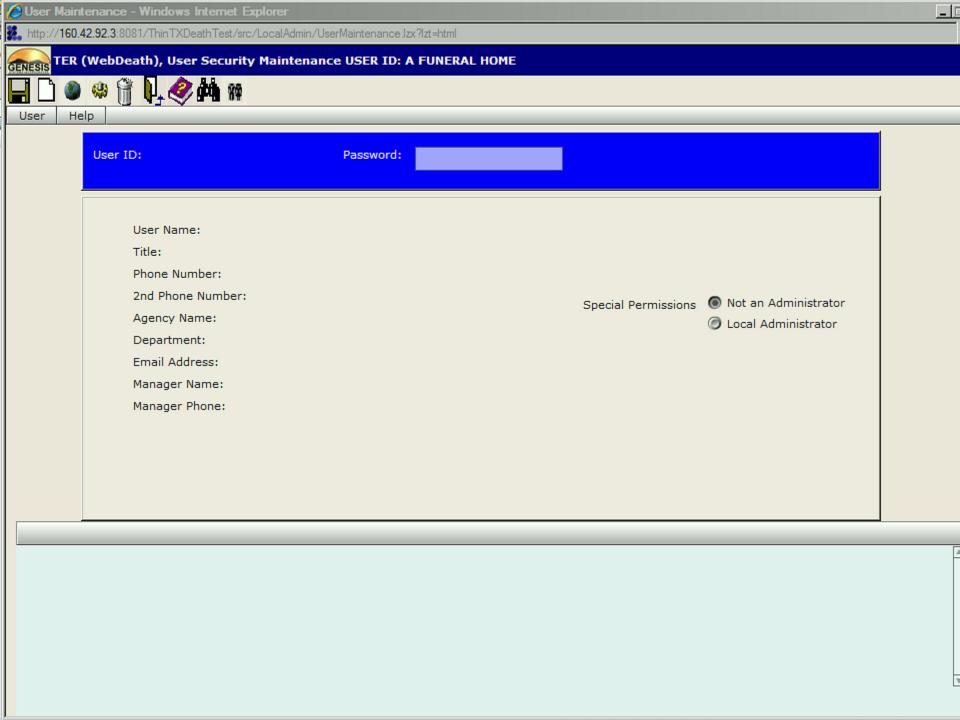


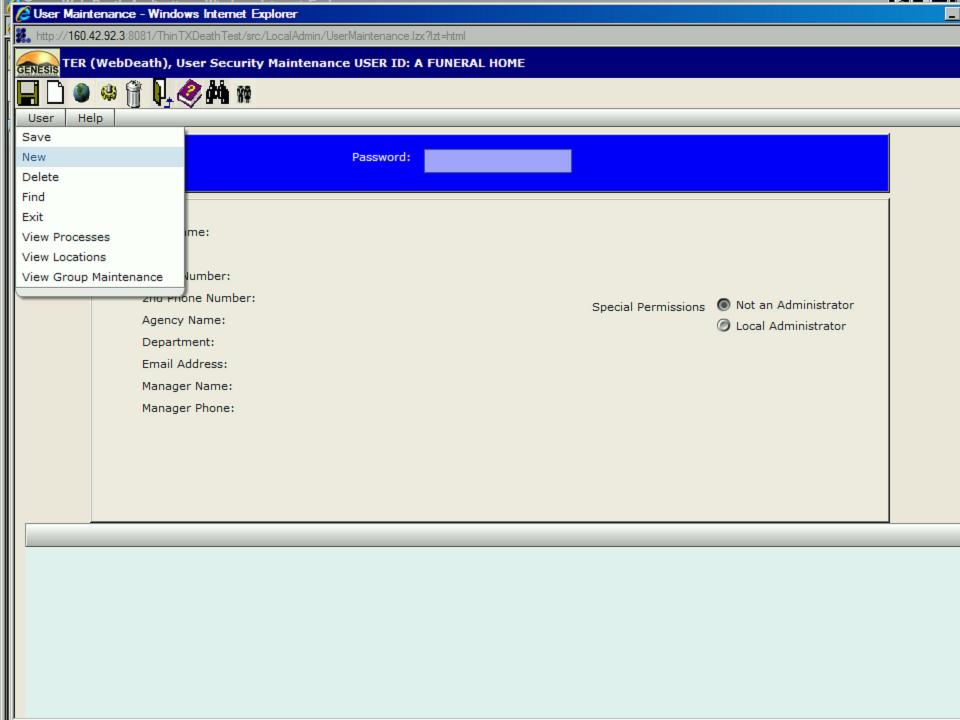


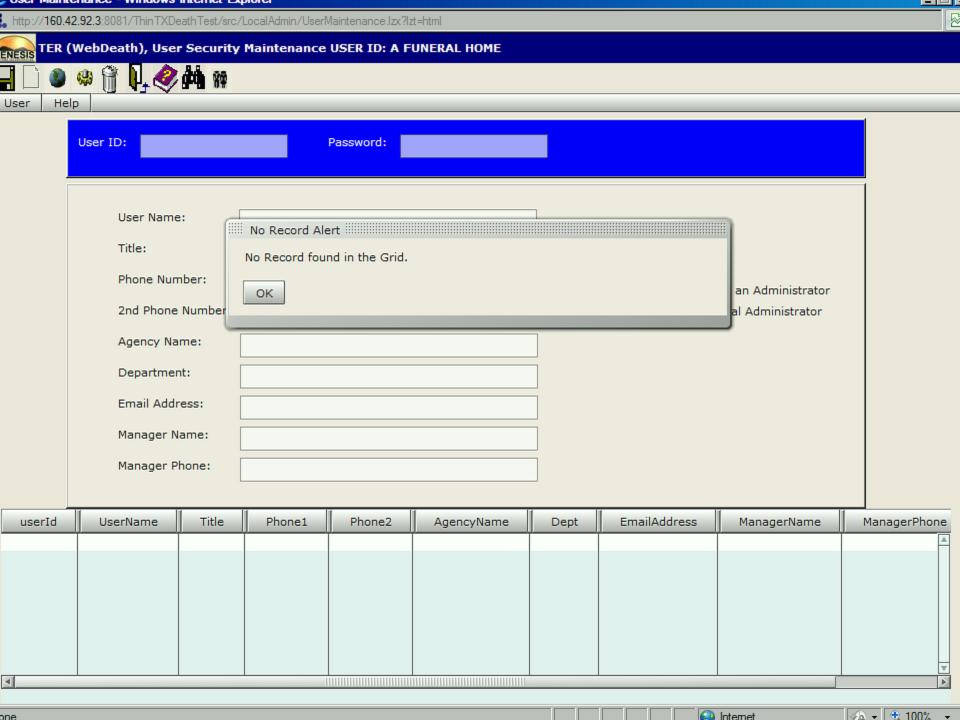
How To Add Users

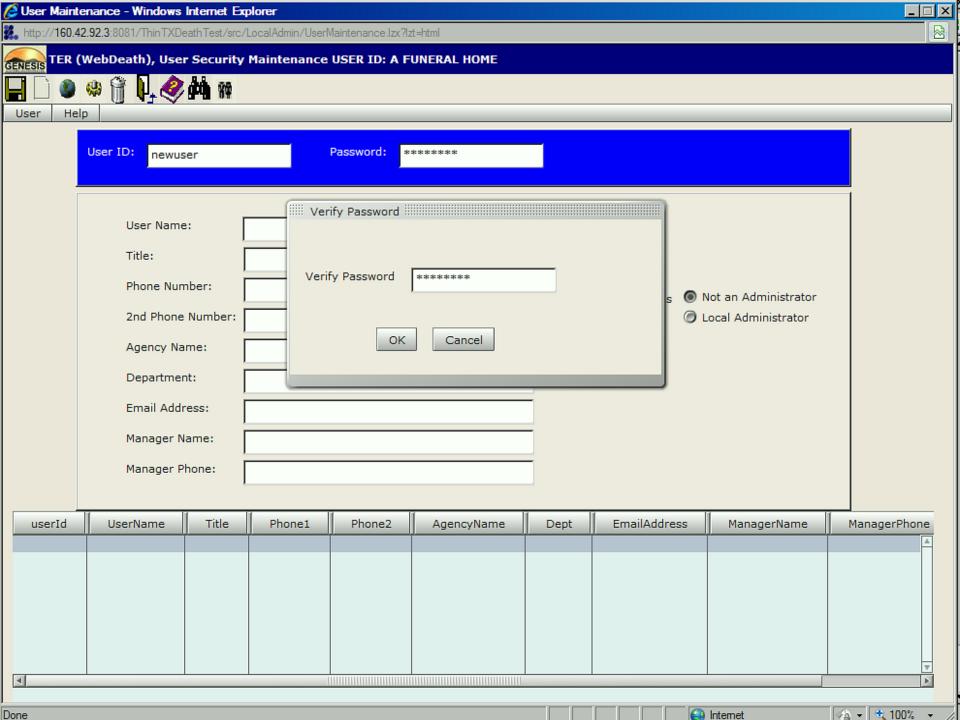


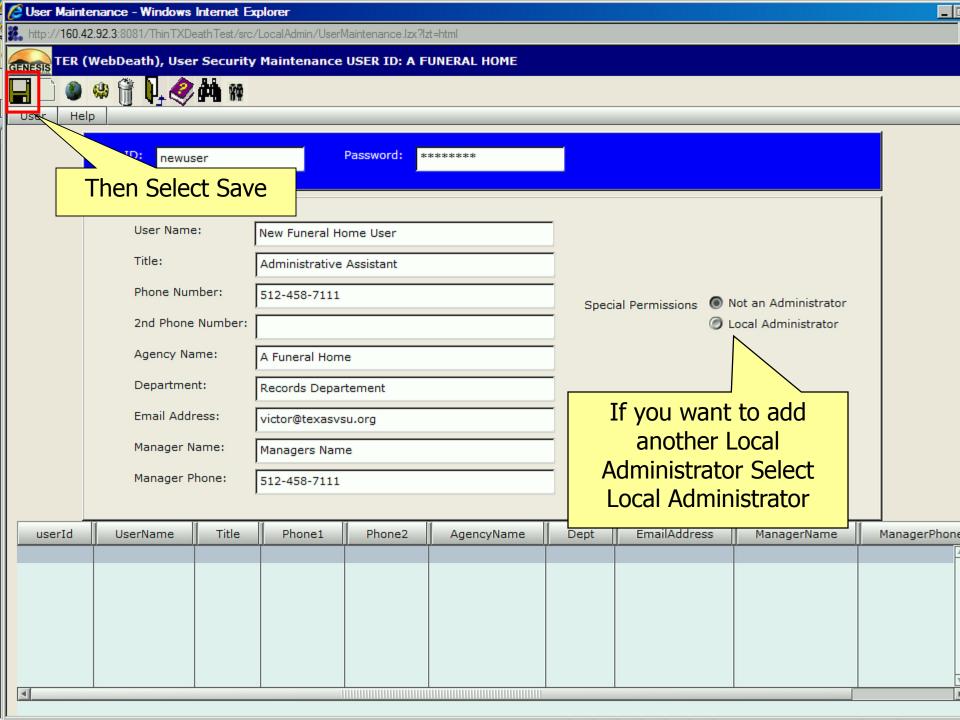


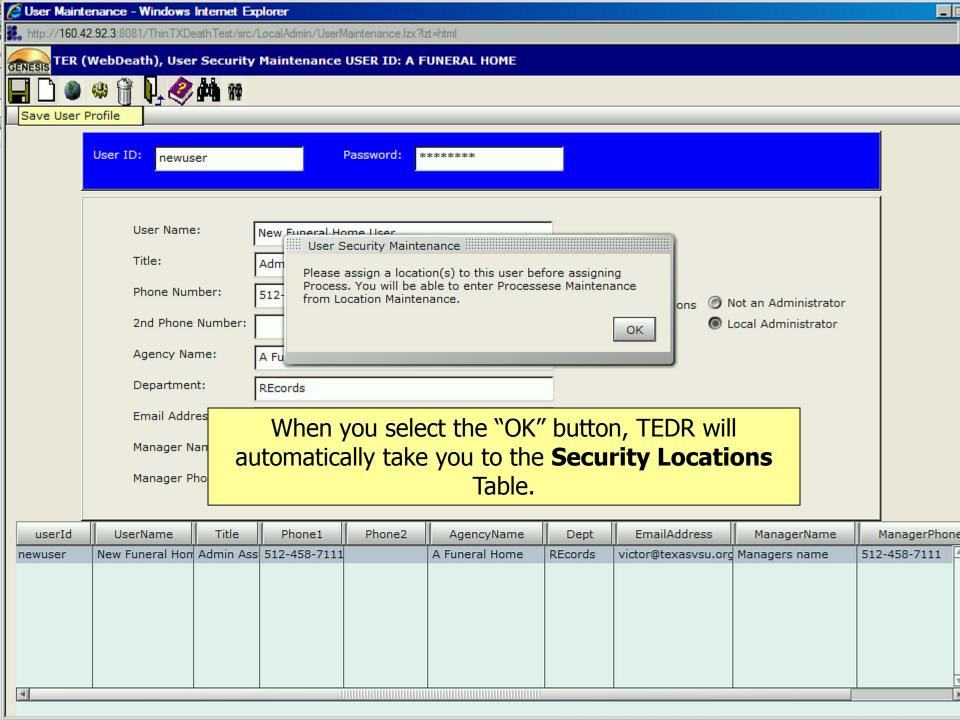


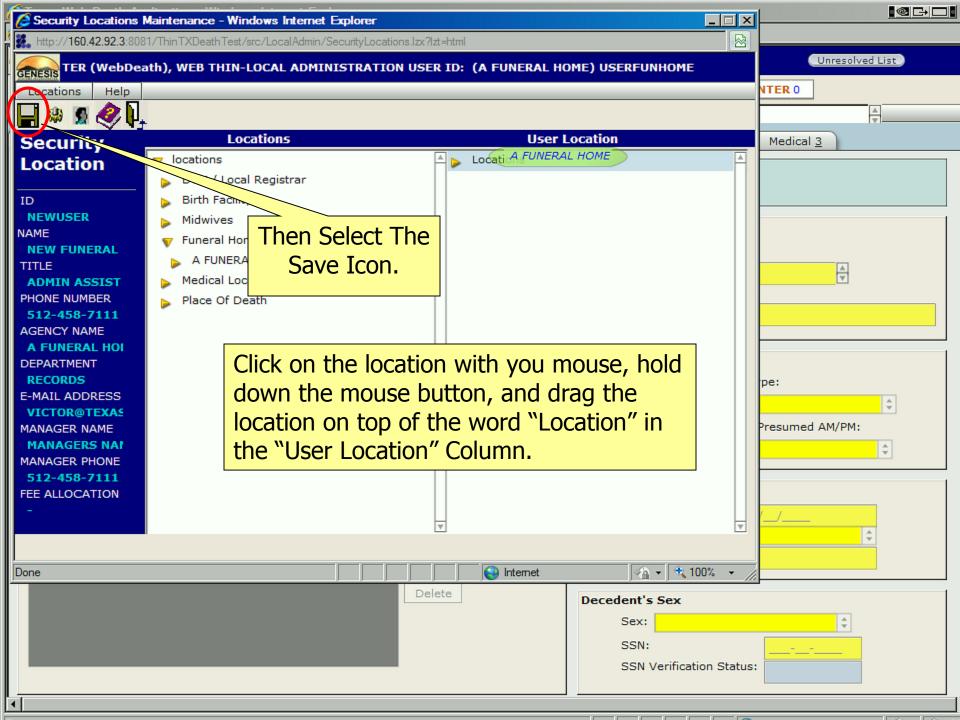


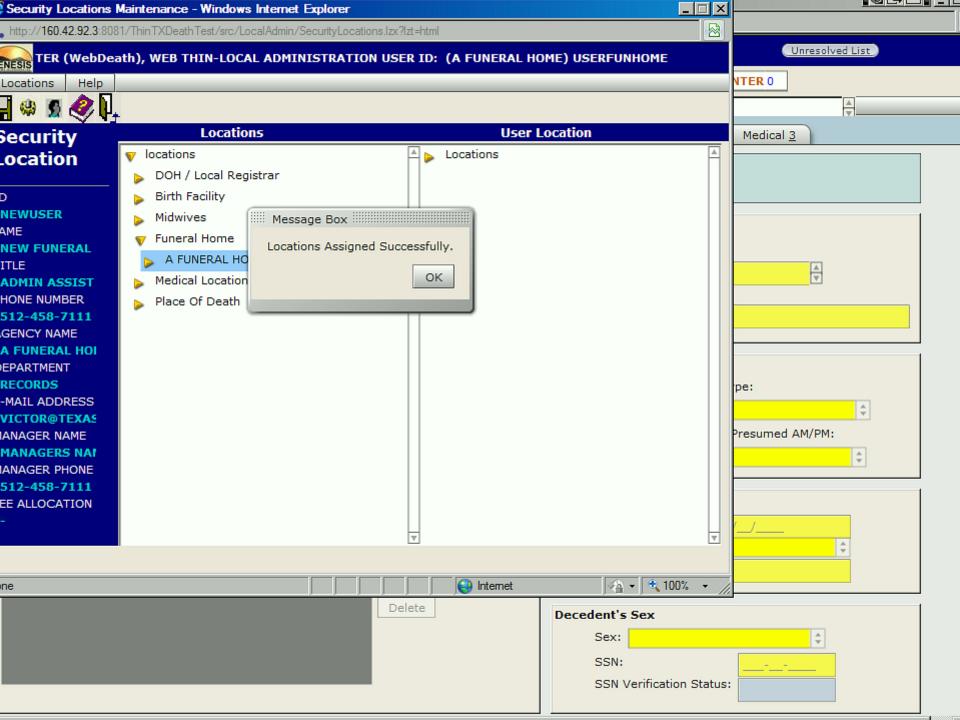


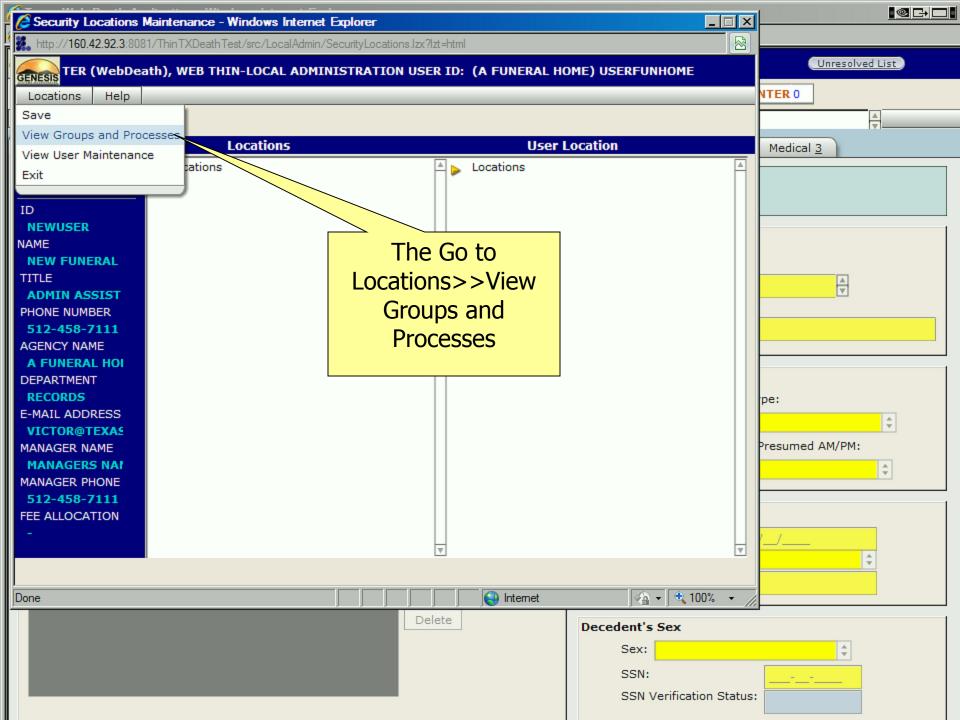


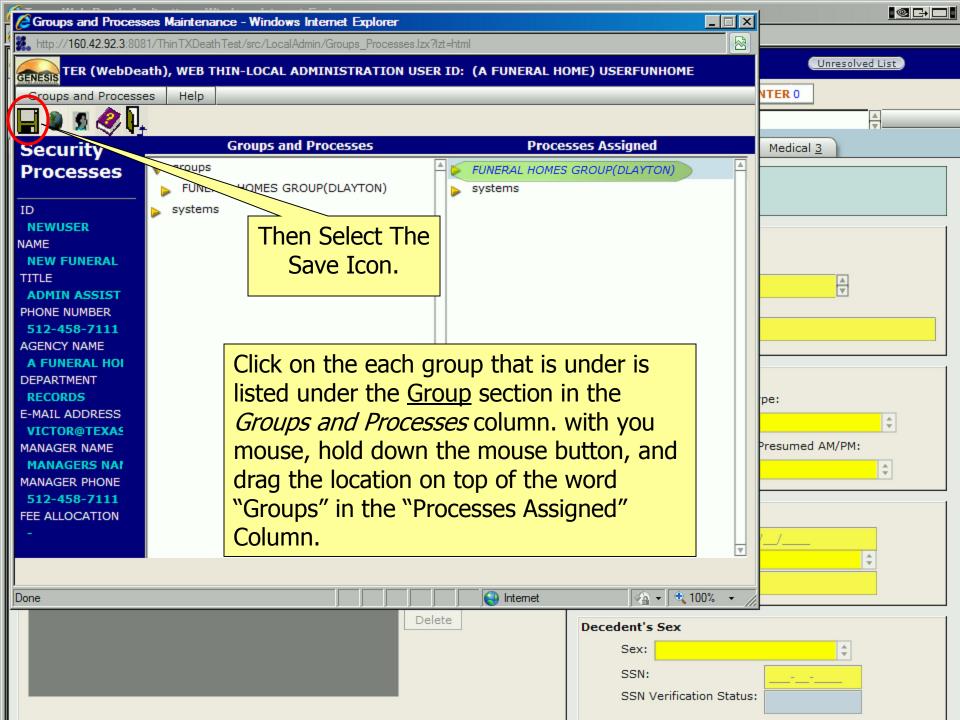


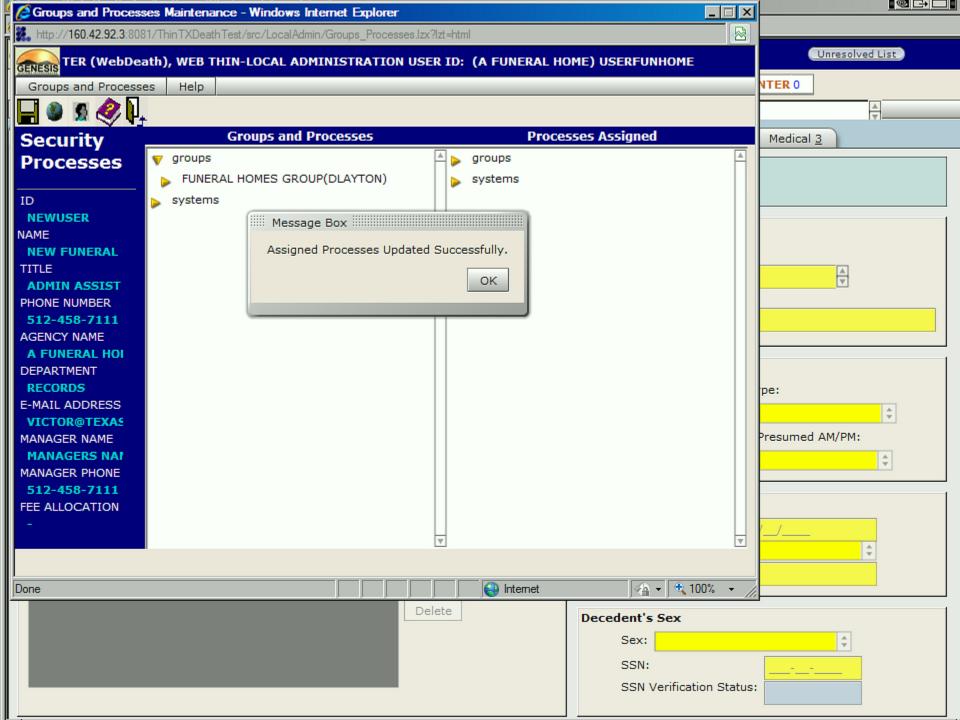


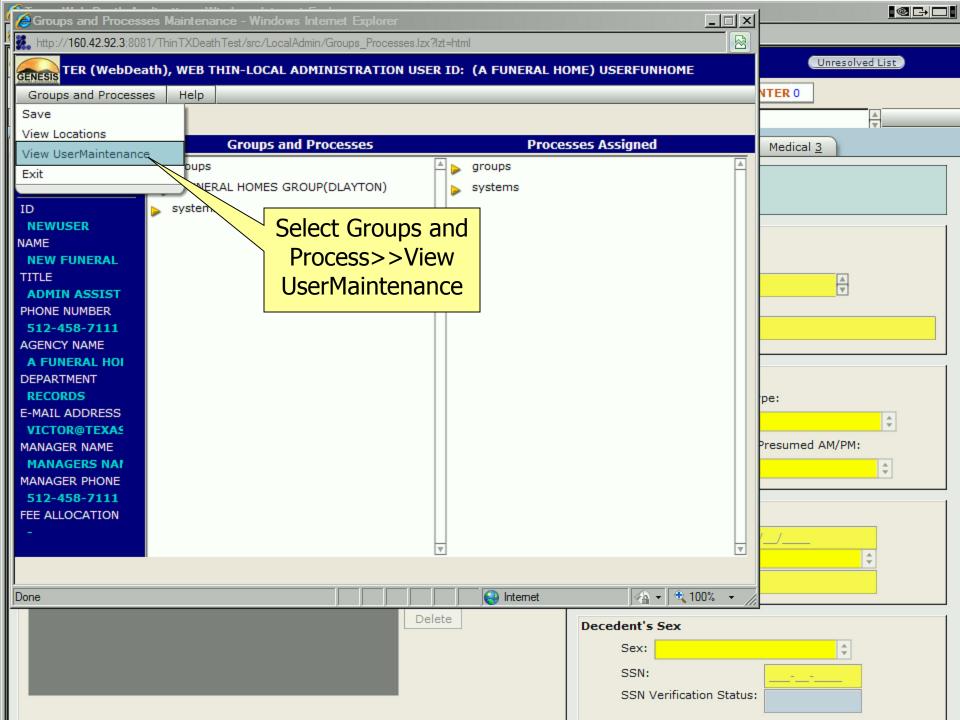


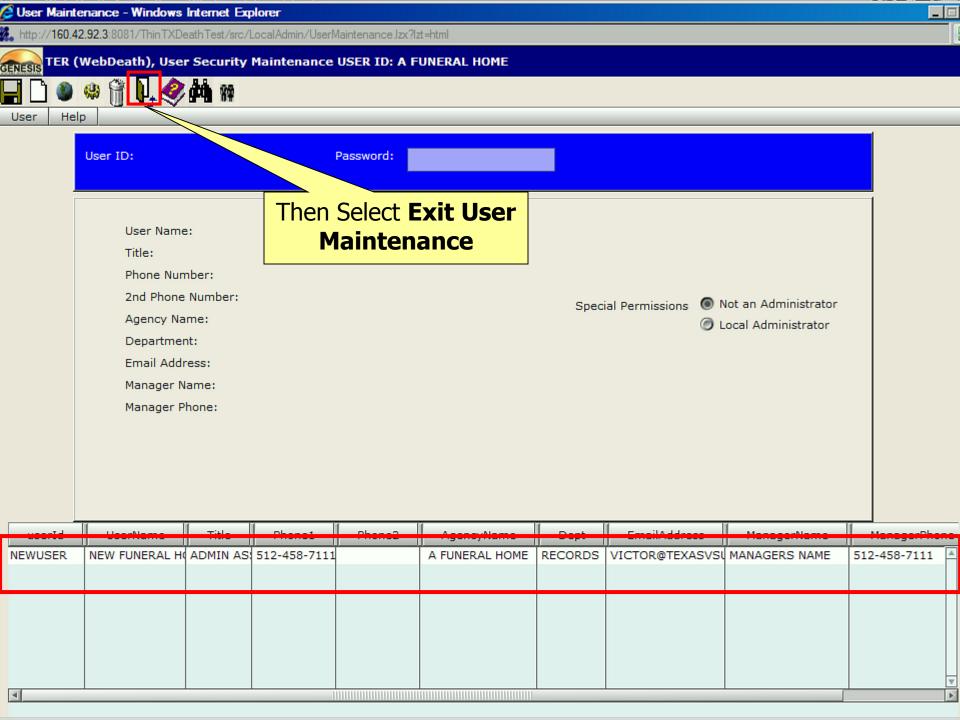


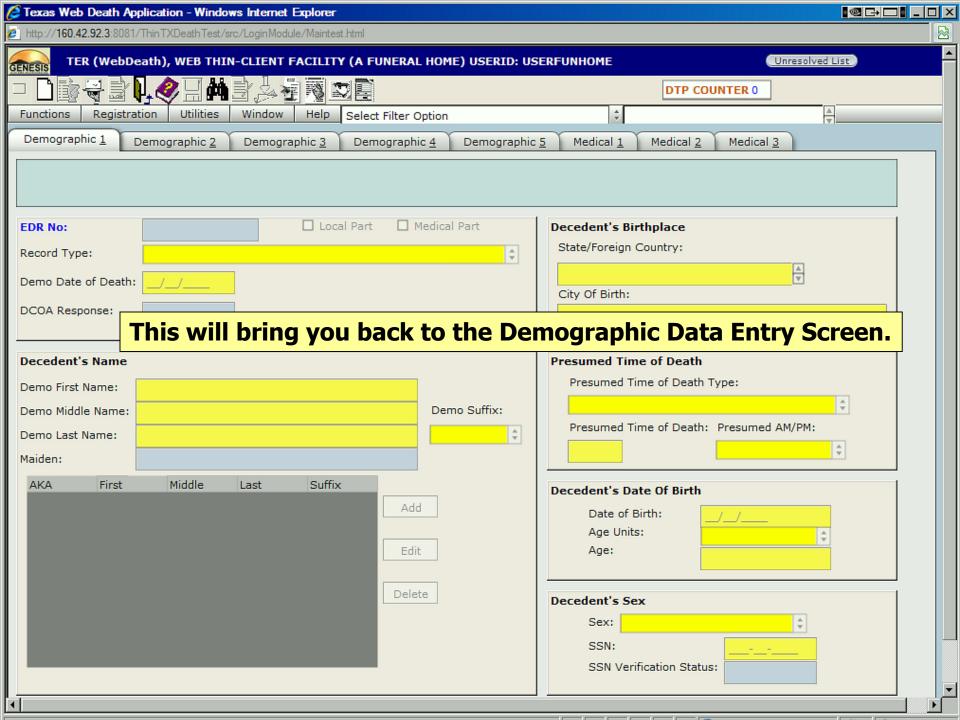






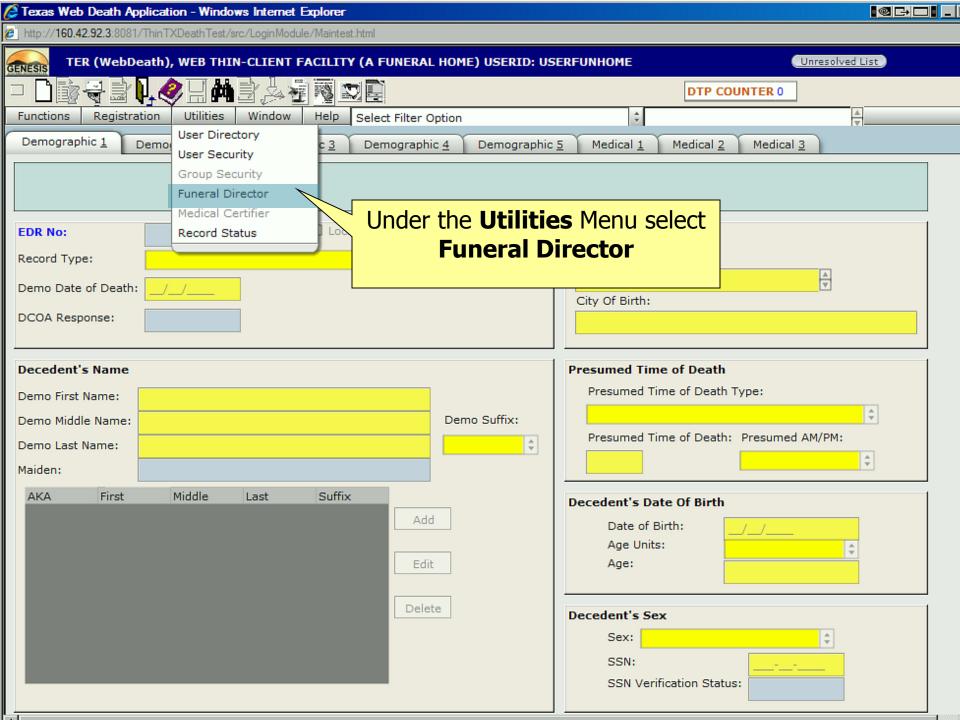


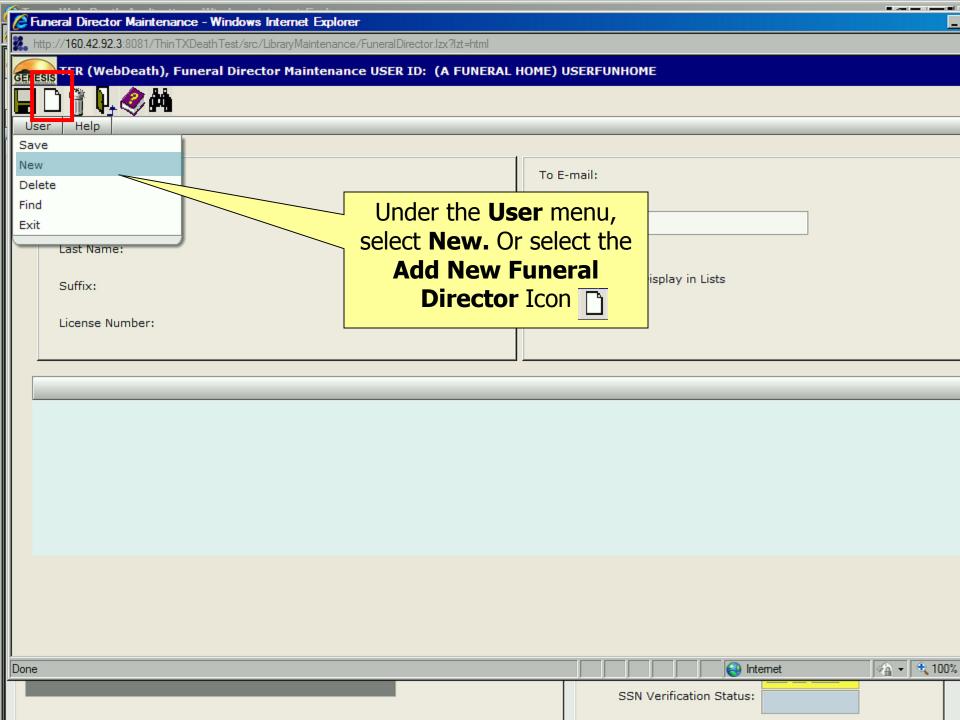


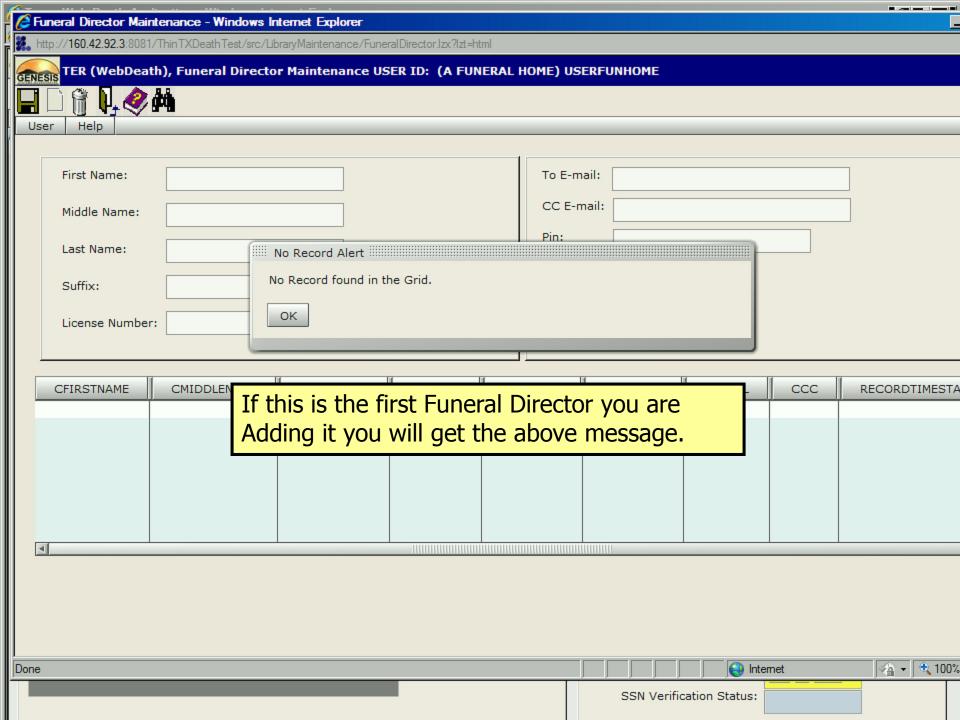


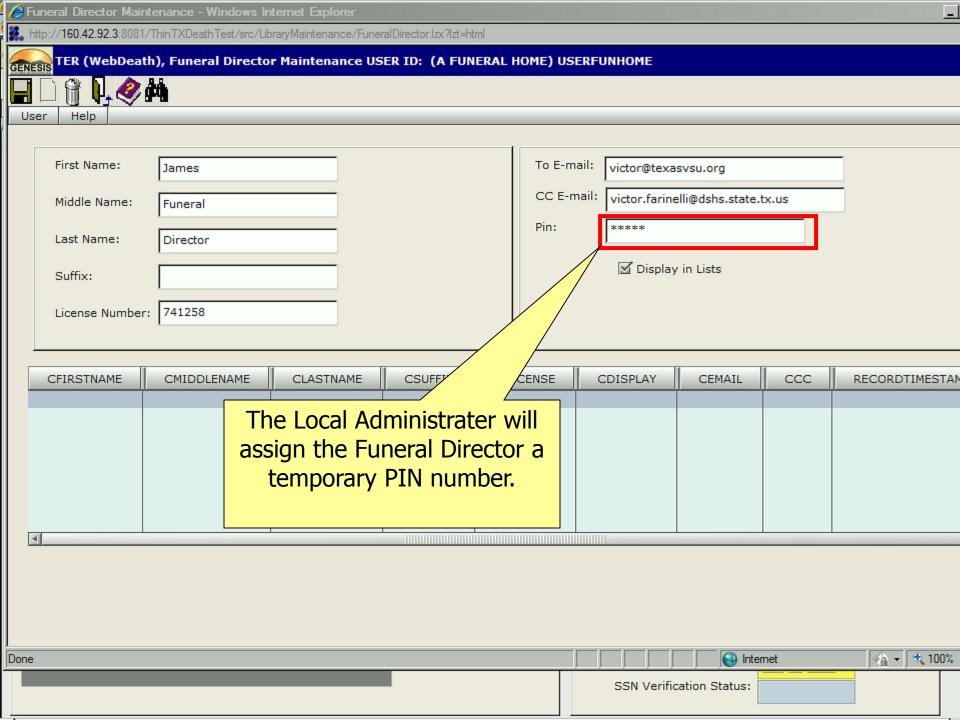
Adding Funeral Directors

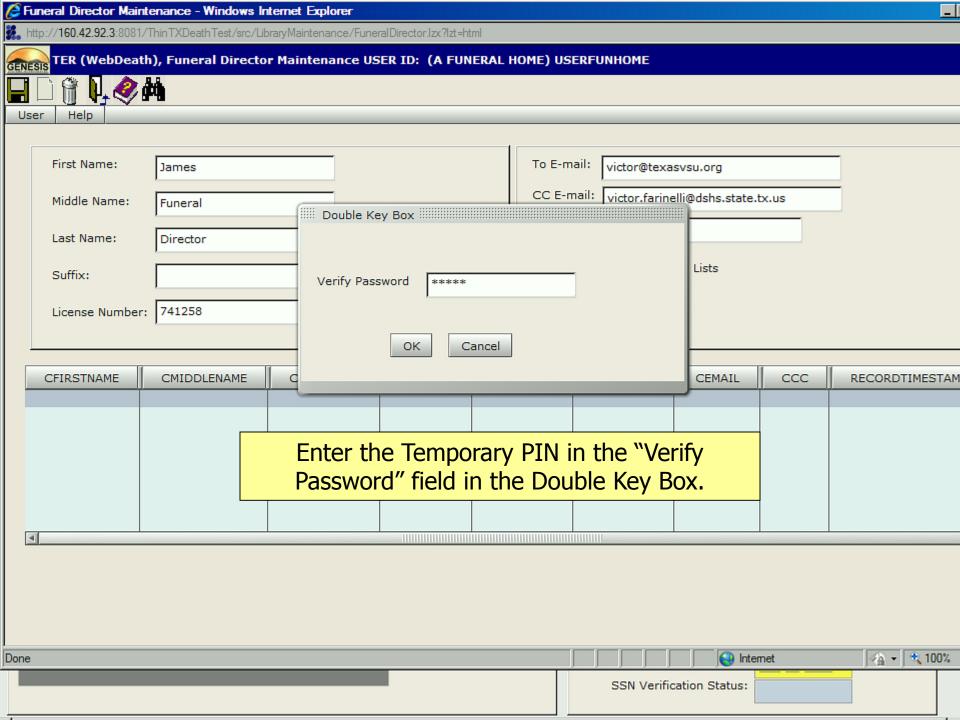
This is the section where you assign the funeral director their temporary PIN number.

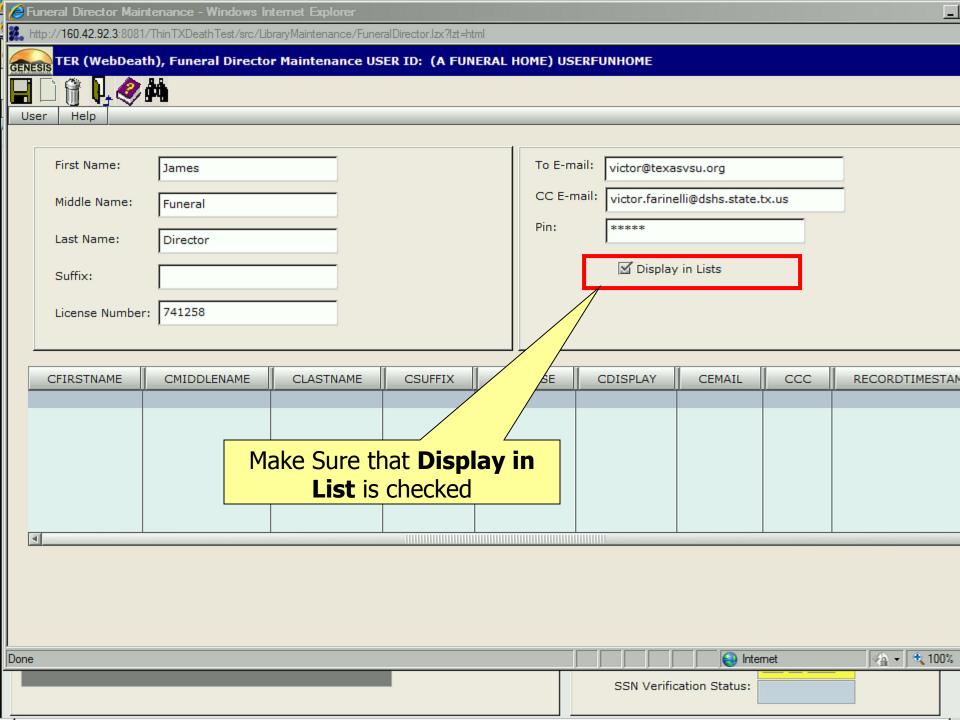


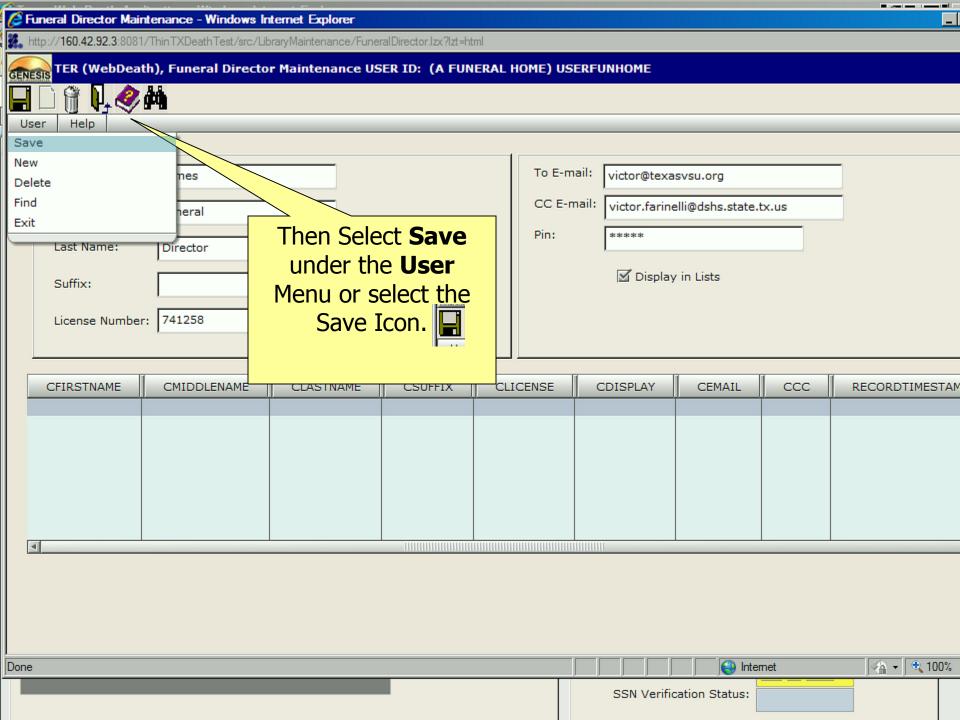


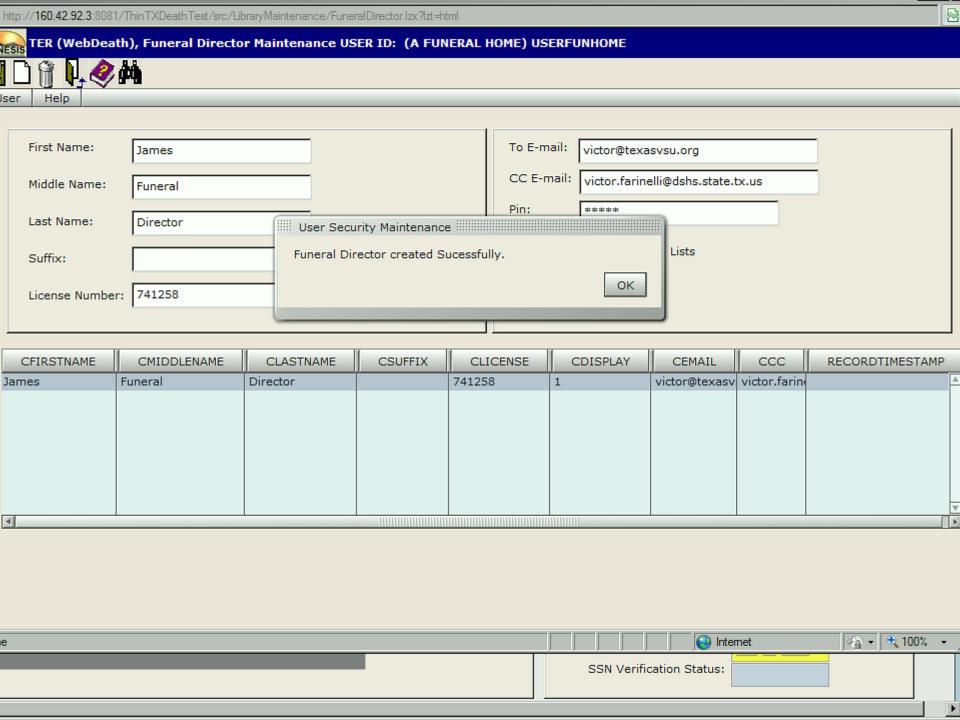












TER Death System

How to Create a New Record

Electronic Registration

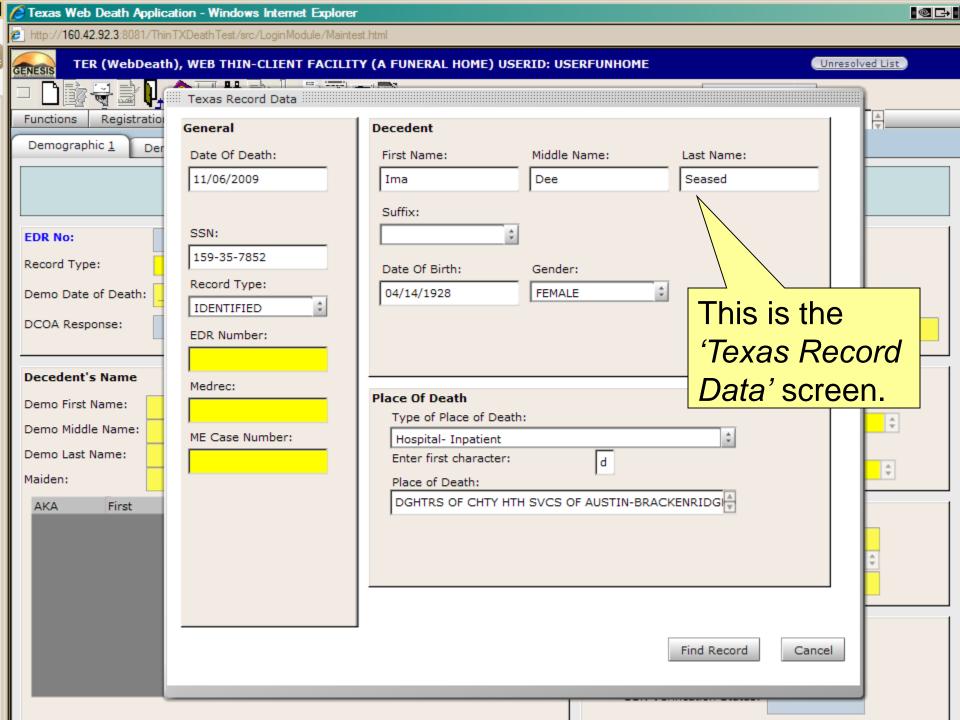
Medical Certifier

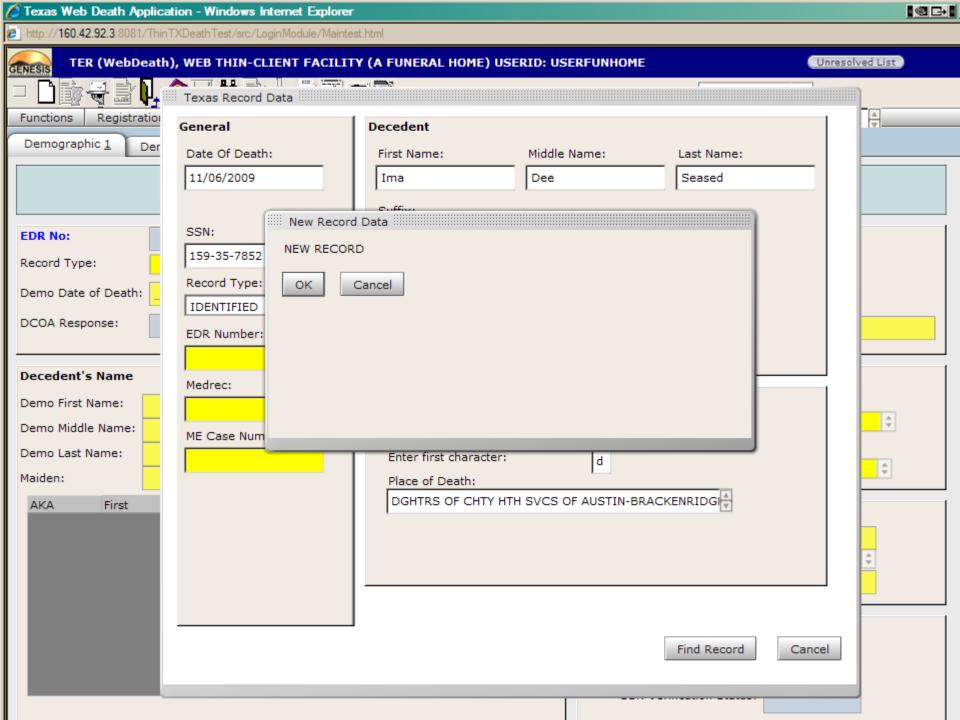
Funeral Home

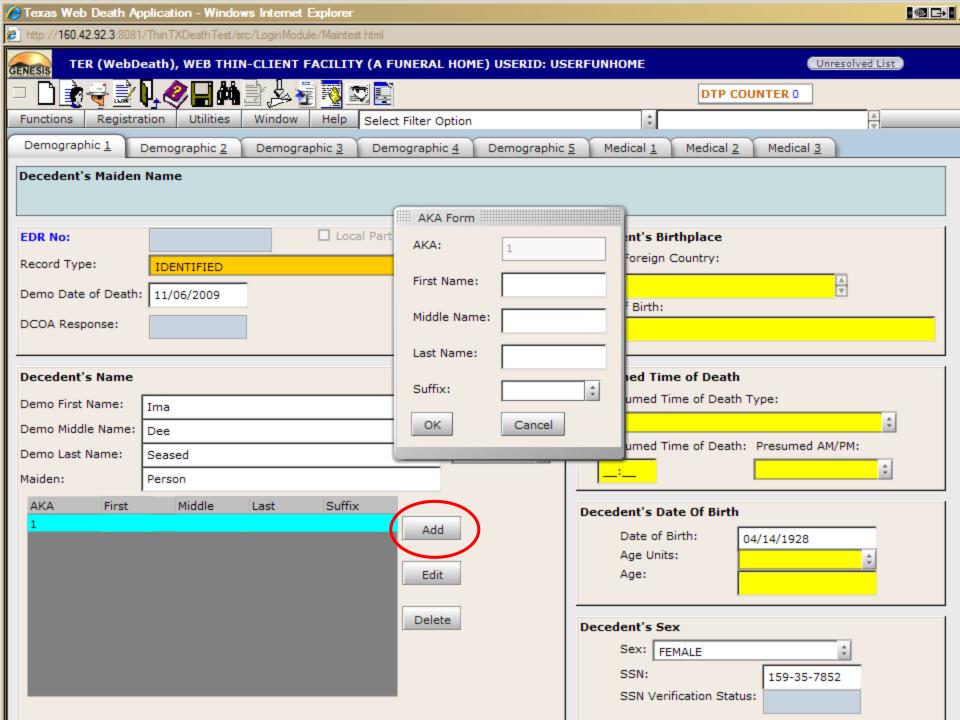
Funeral Home

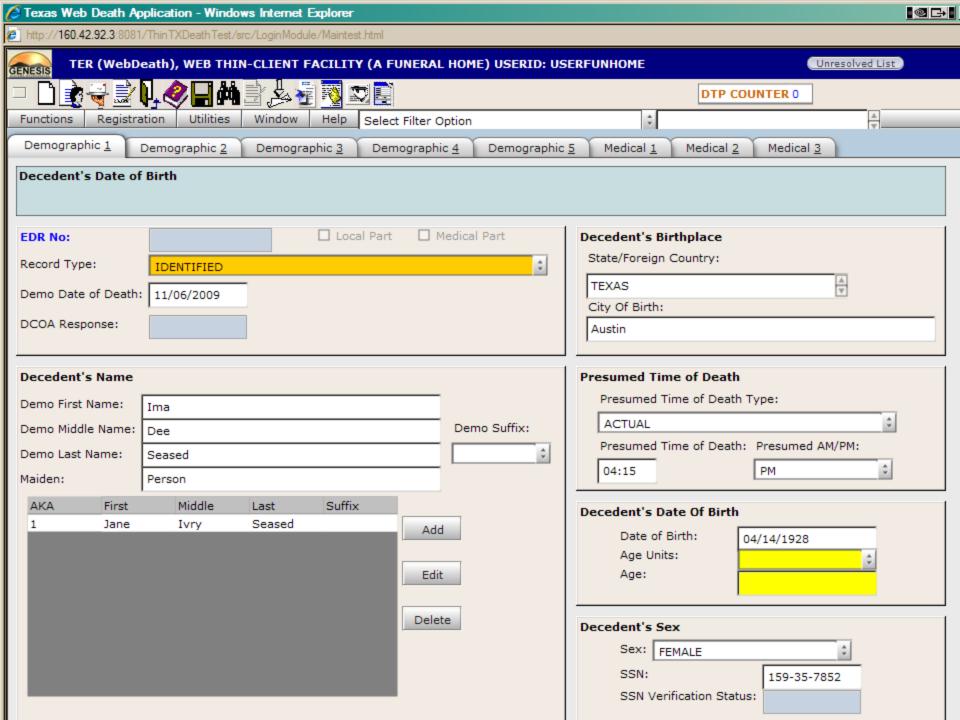
State

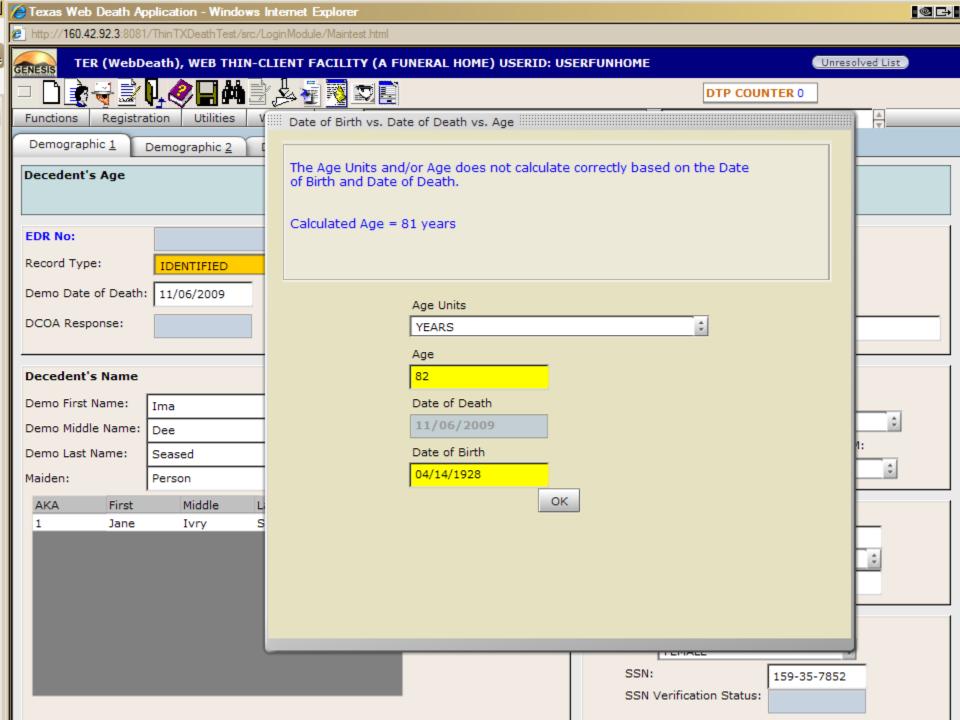
Local Registrar

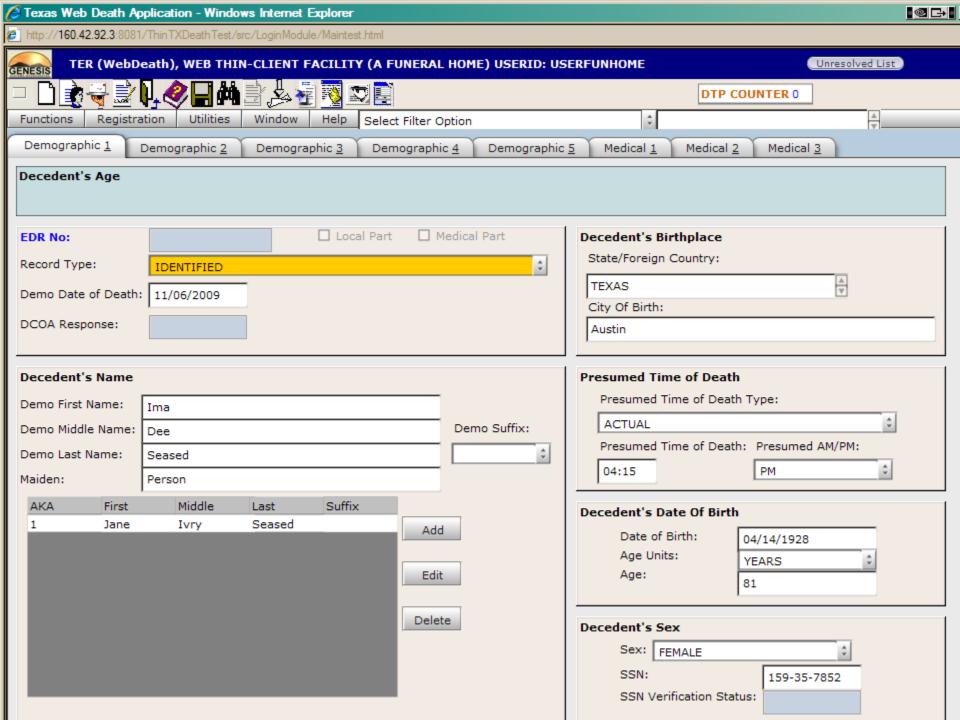


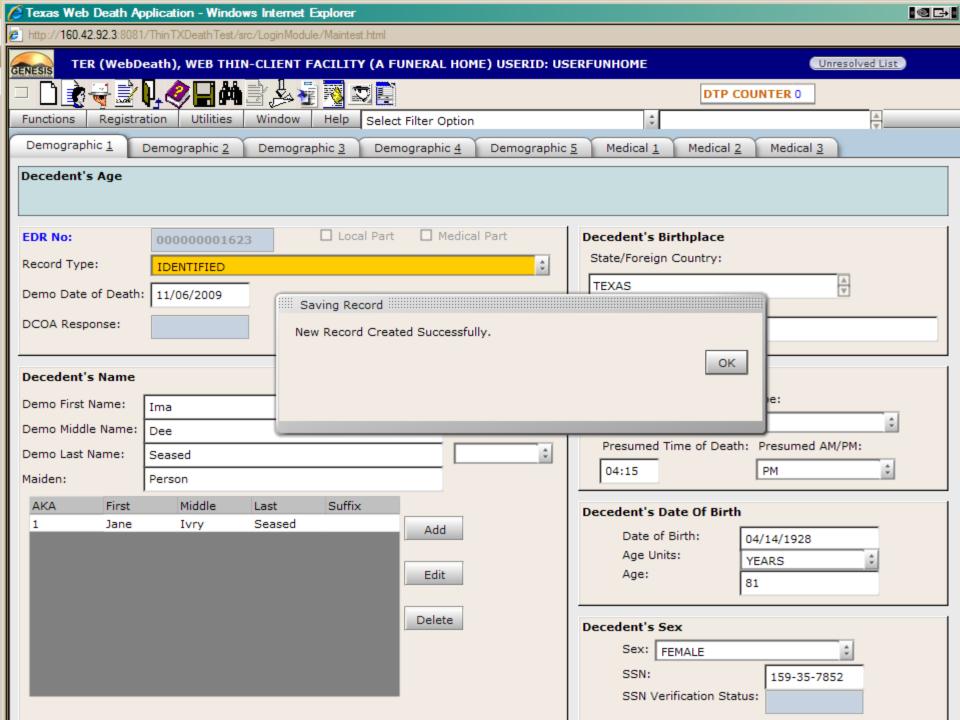


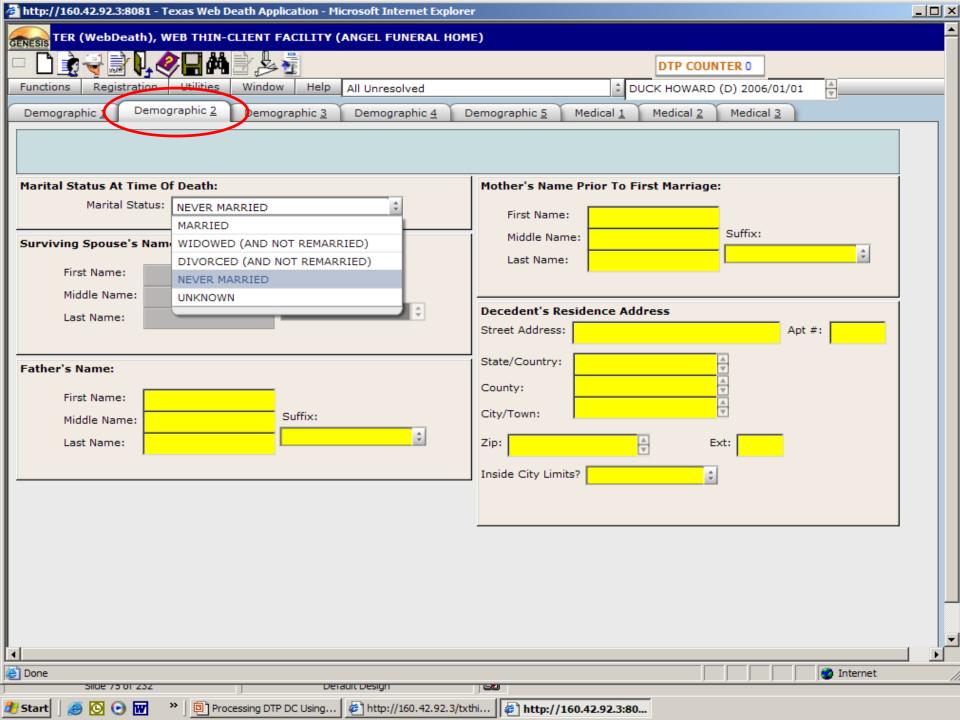


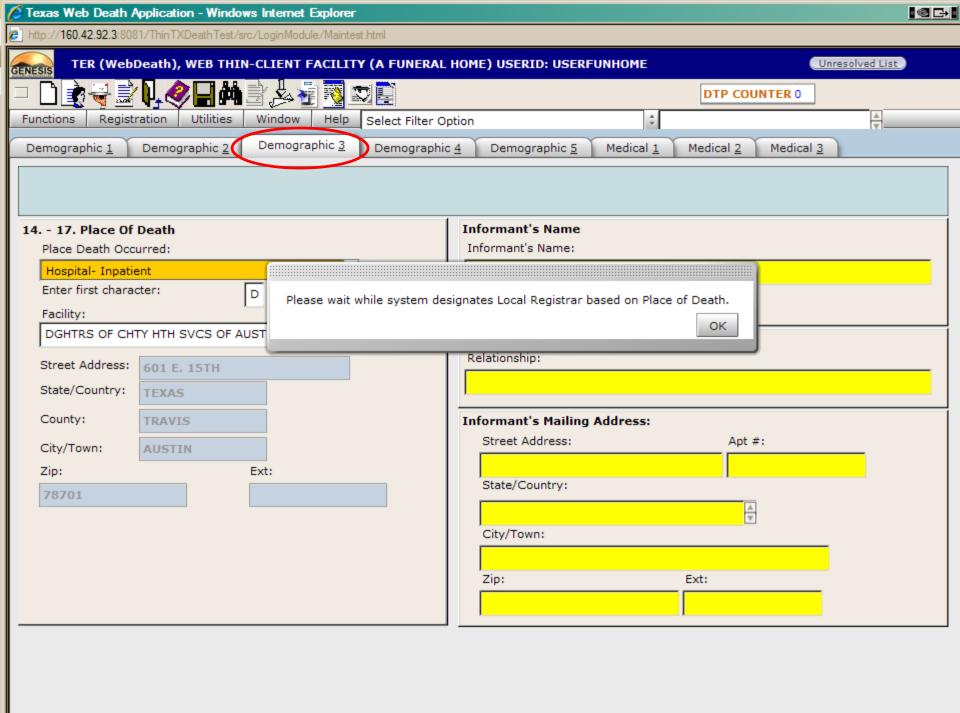


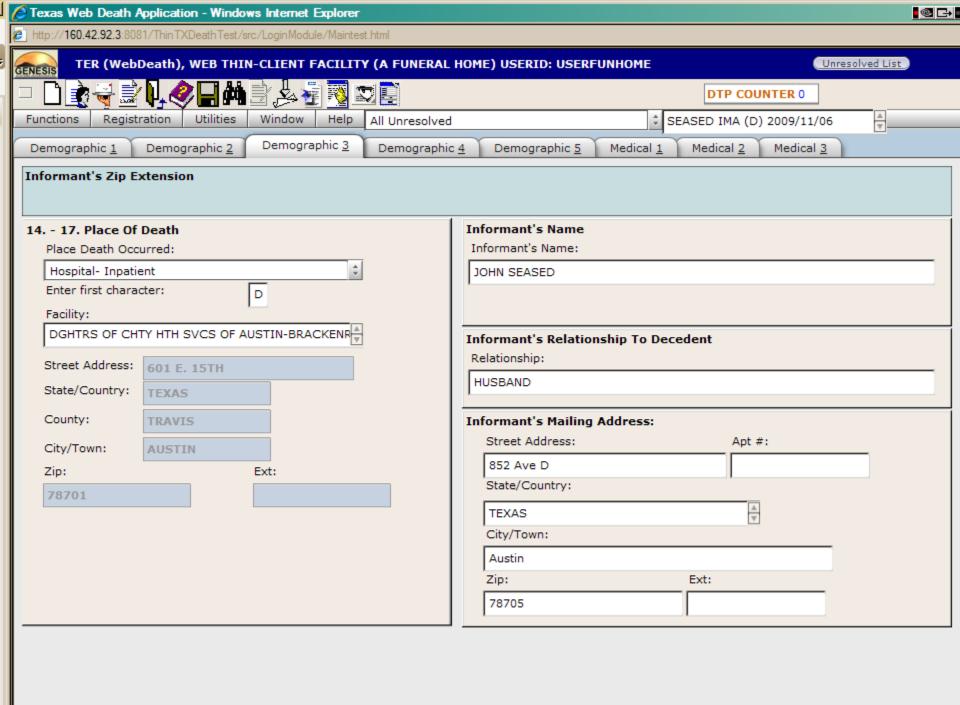


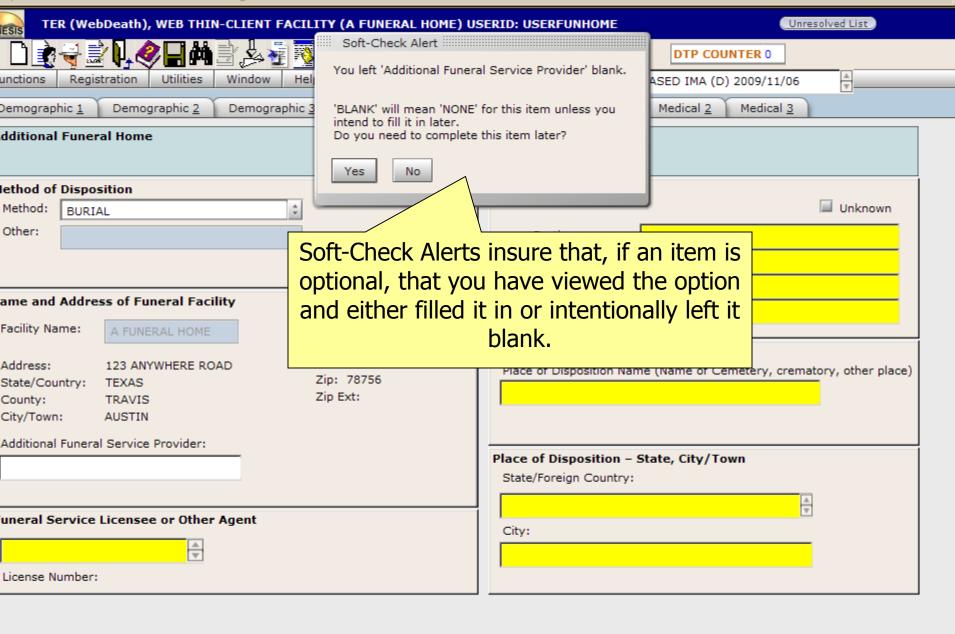


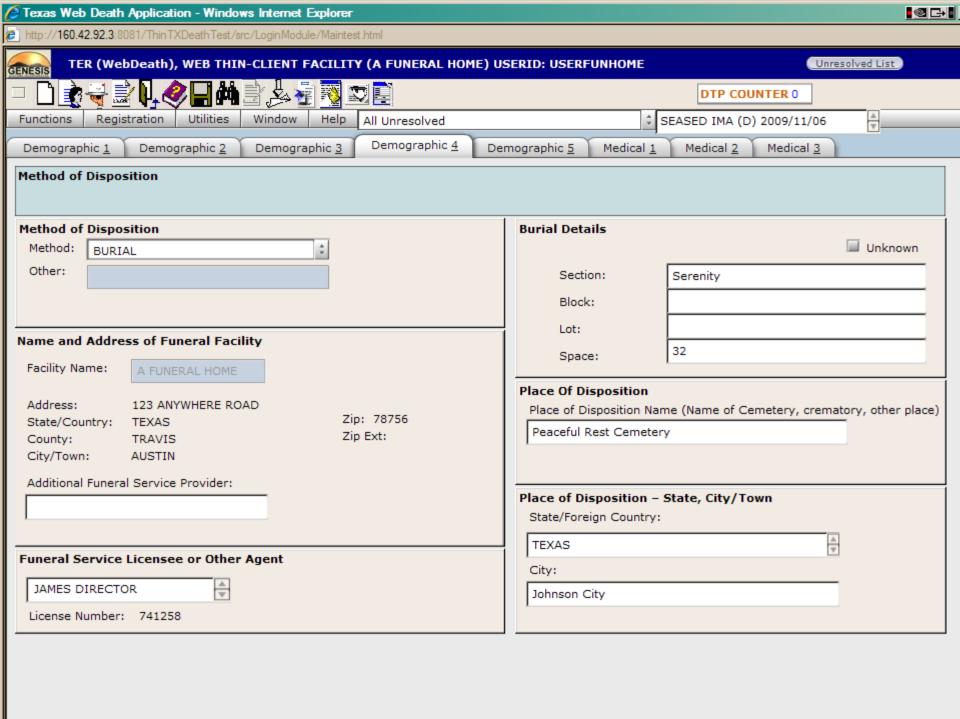


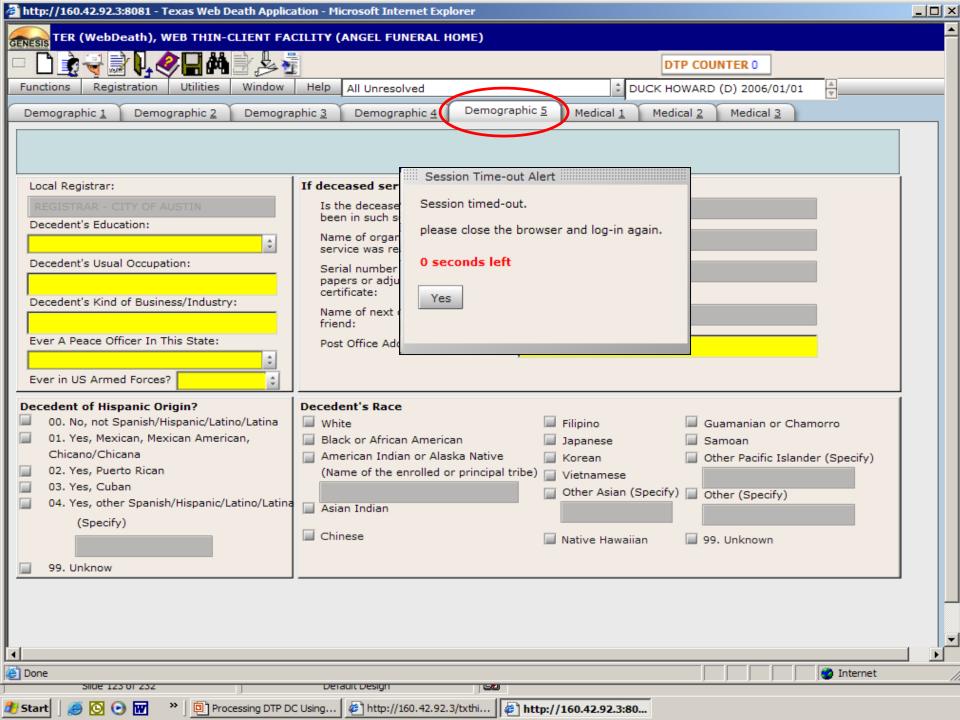


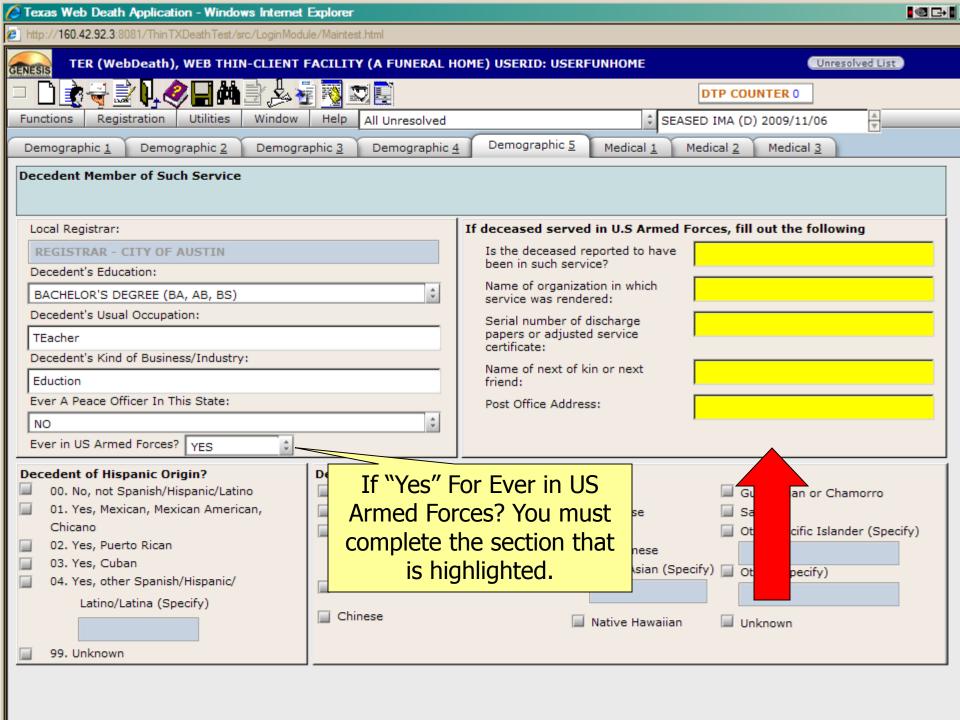


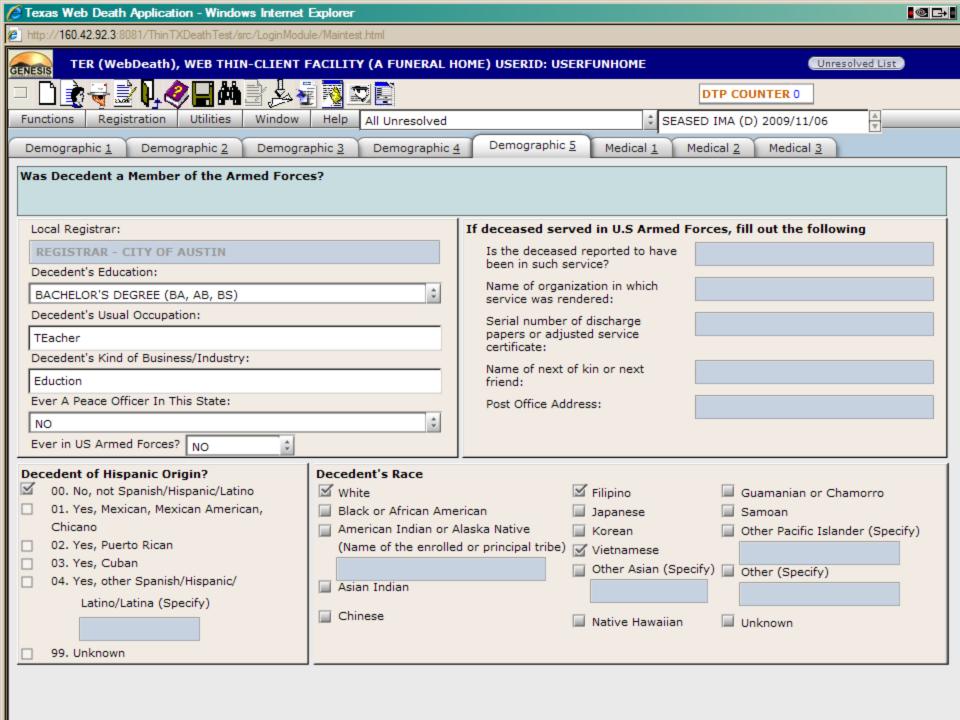












TER Death System

Social Security Validation

SSN Verification Messages

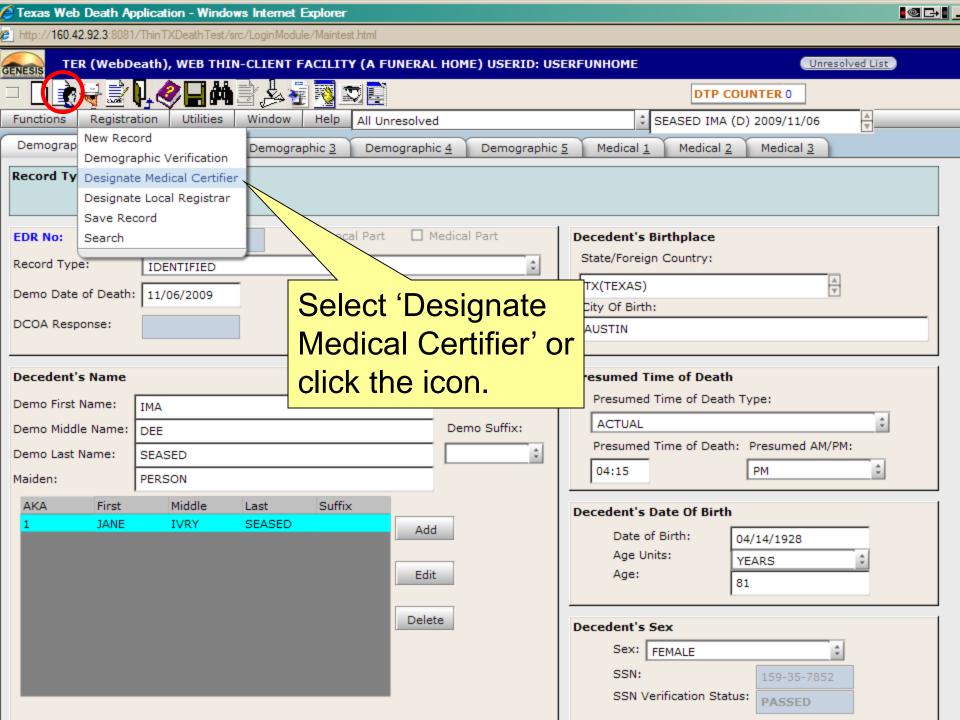
- PASSED
- FAILSSN
- FAILGENDER
- FAILDOB

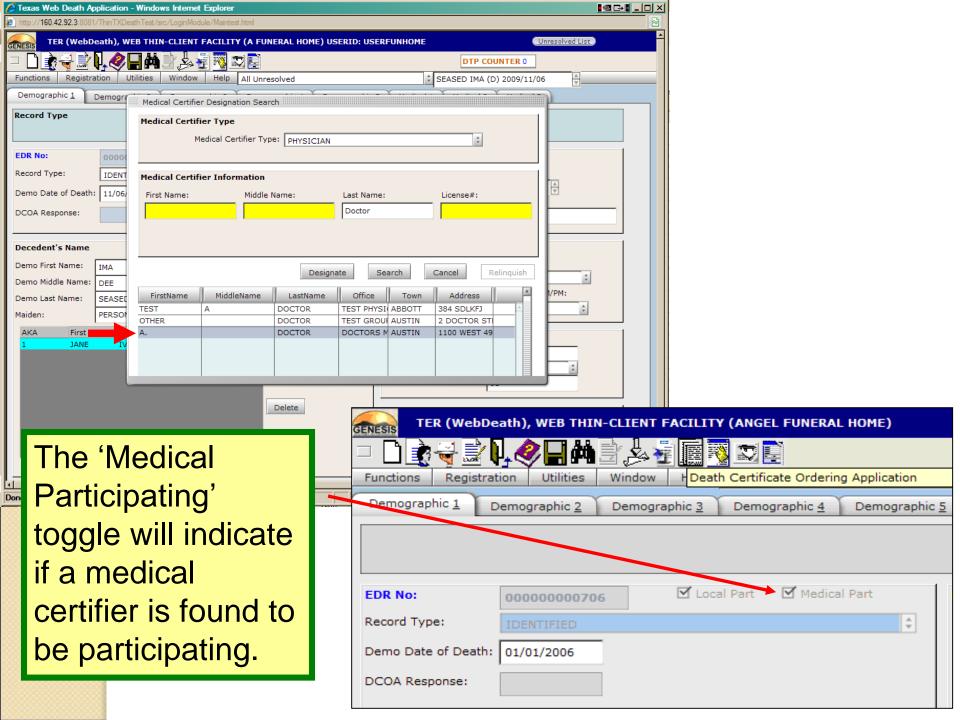
- FAILDOBGENDE R
- FAILNAME
- AUTHUNAVAIL
- INVALID

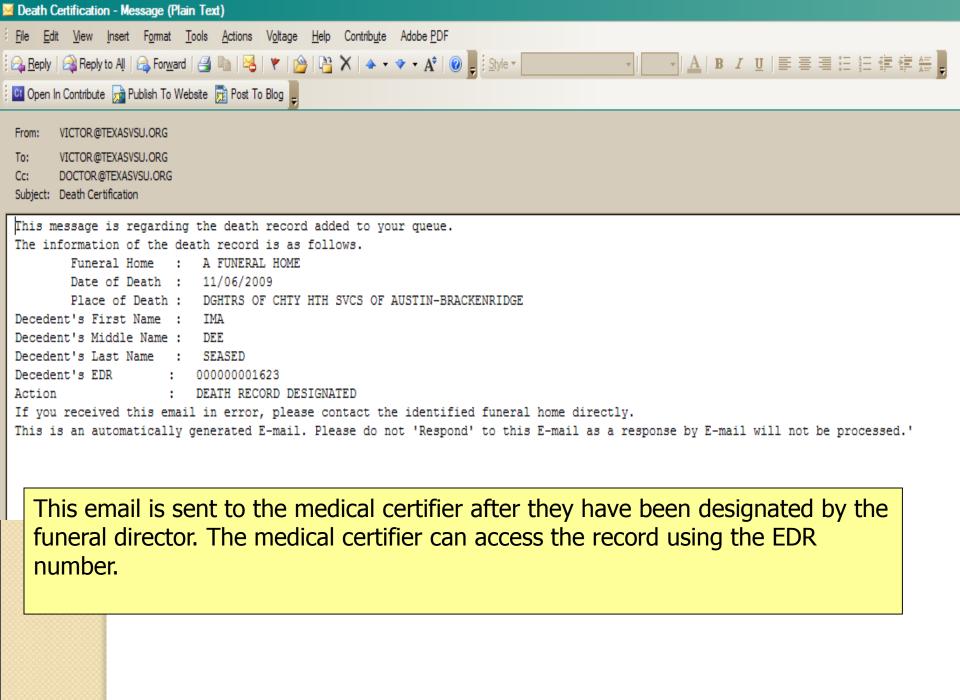
A failed SSN verification should never prevent a death from being registered.

Not all SSN's will receive a PASSED status!

Medical Certifier Designation

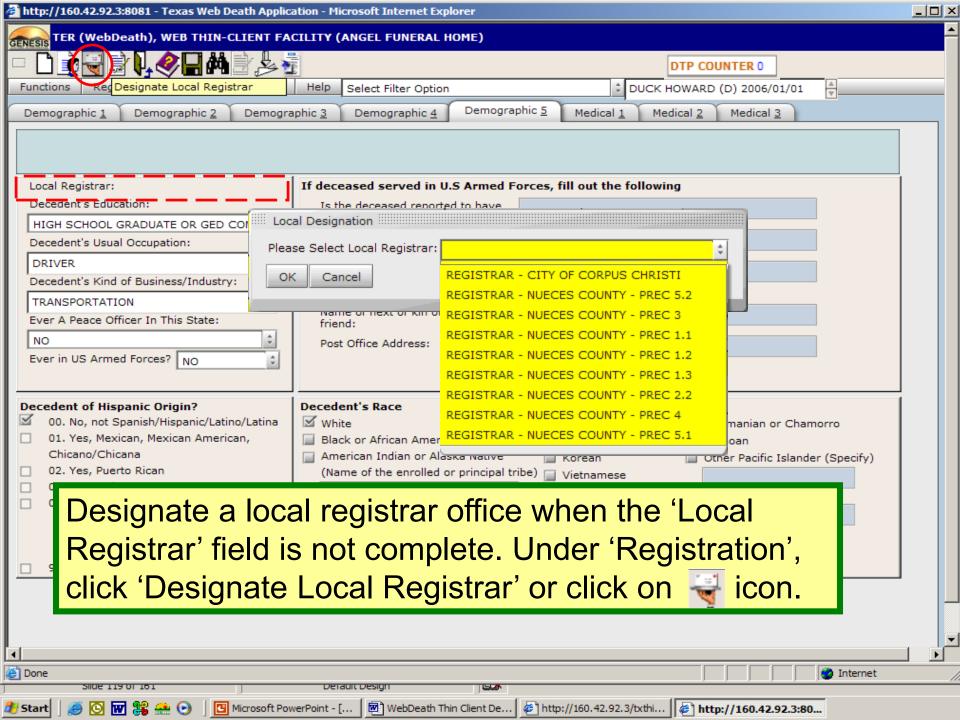






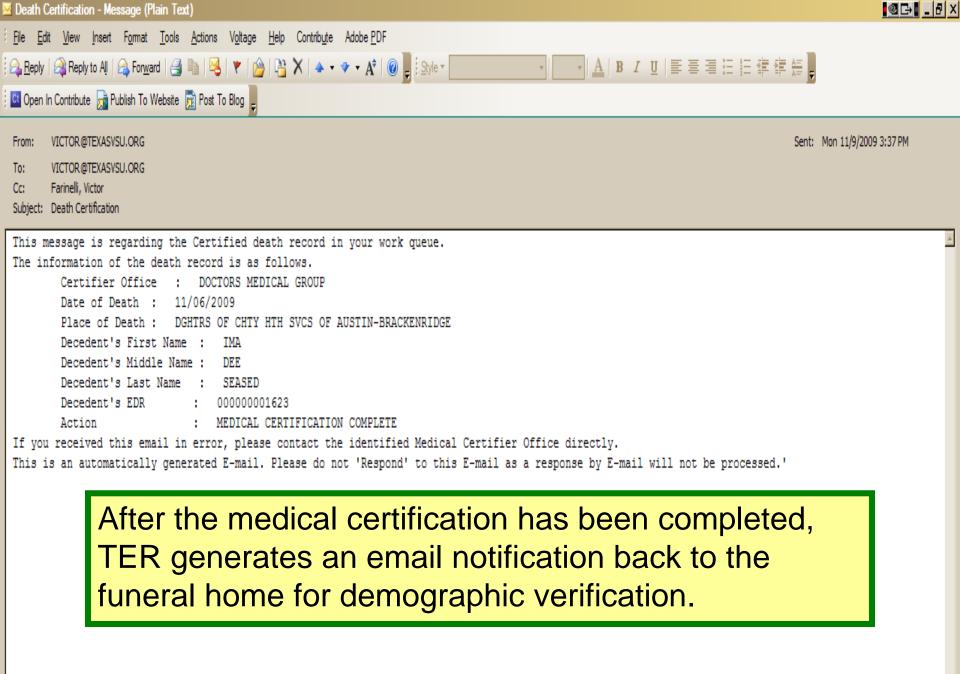
TER Death System

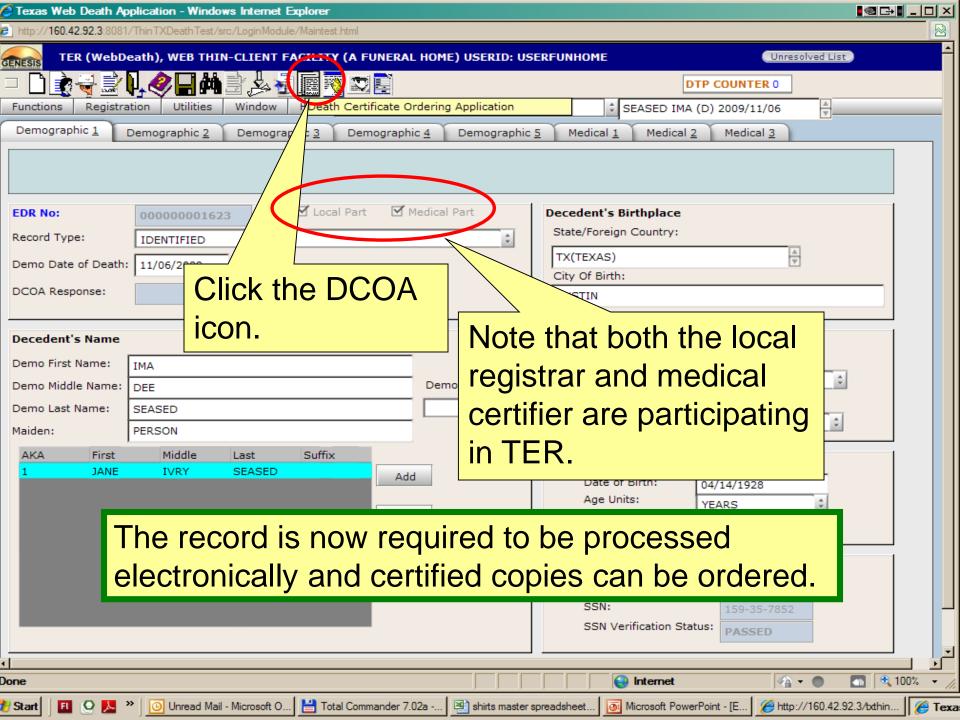
Local Registrar Designation

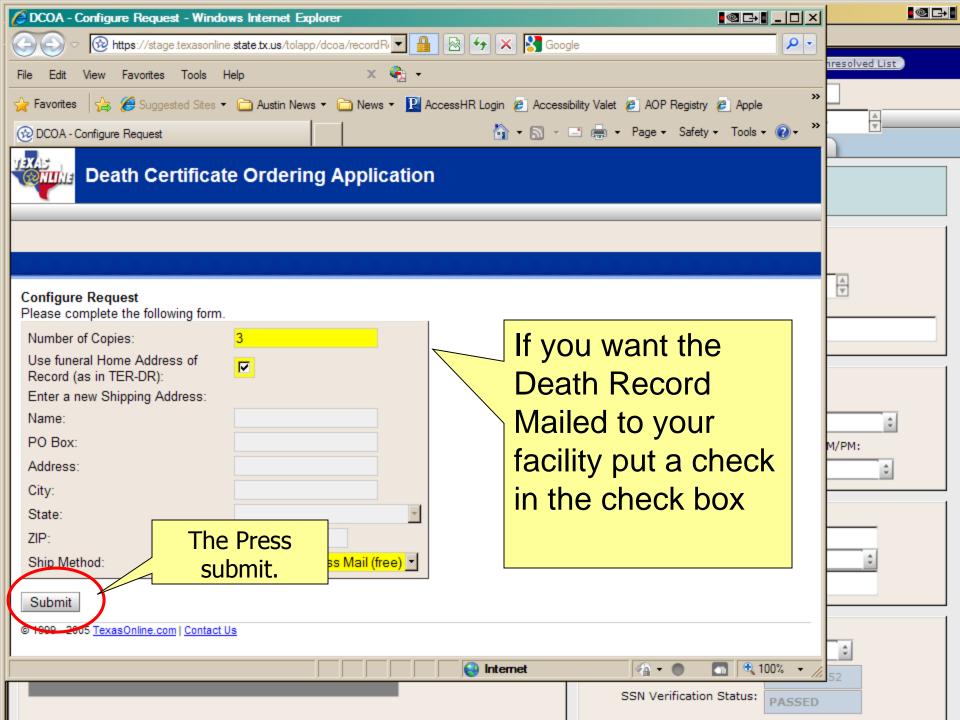


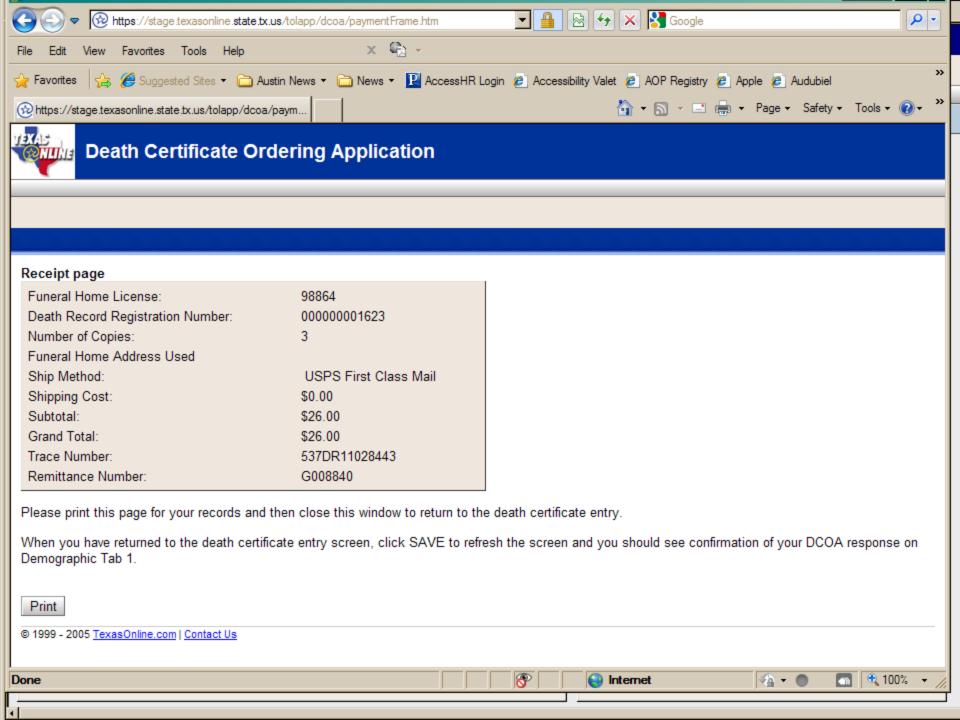
TER Death System

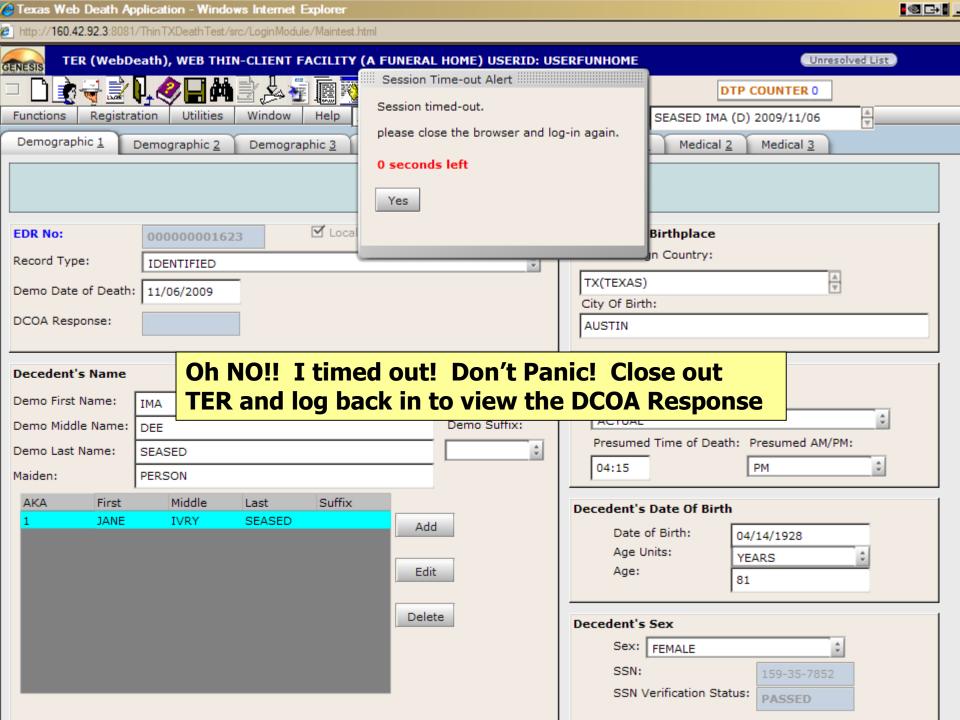
Death Certificate Ordering Application (DCOA)





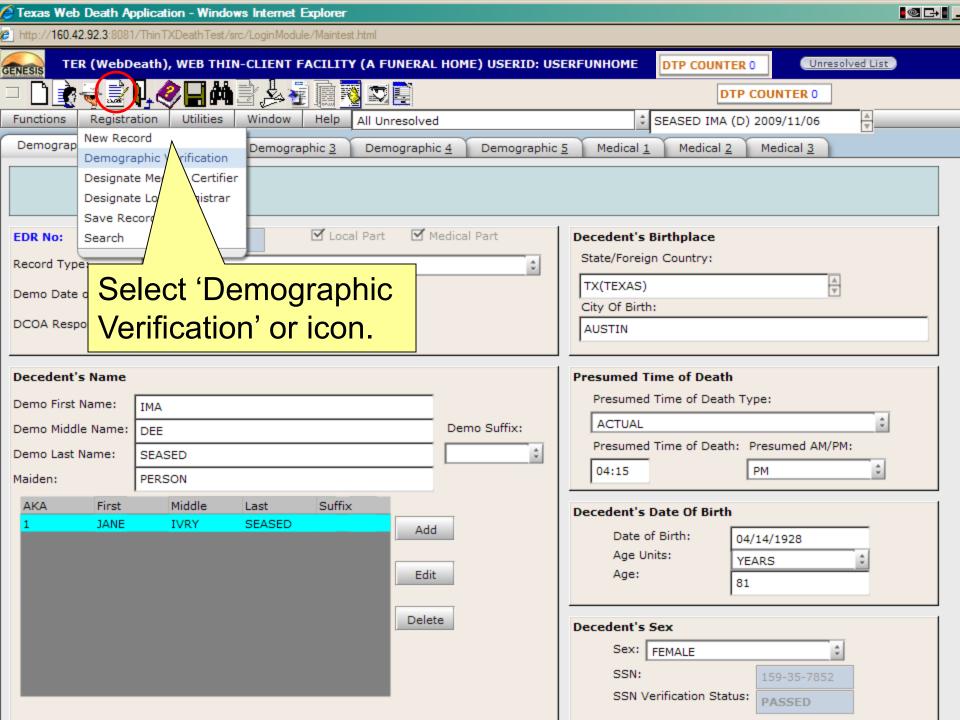


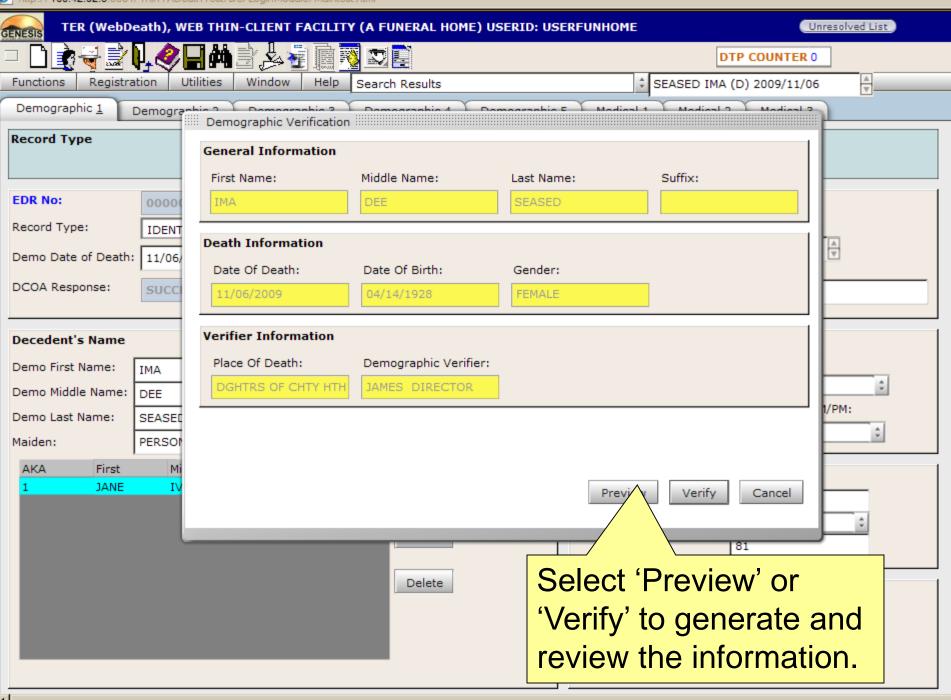




TER Death System

Demographic Verification





























Find



Select the Print Button then close this window.

Facts of Death Verification

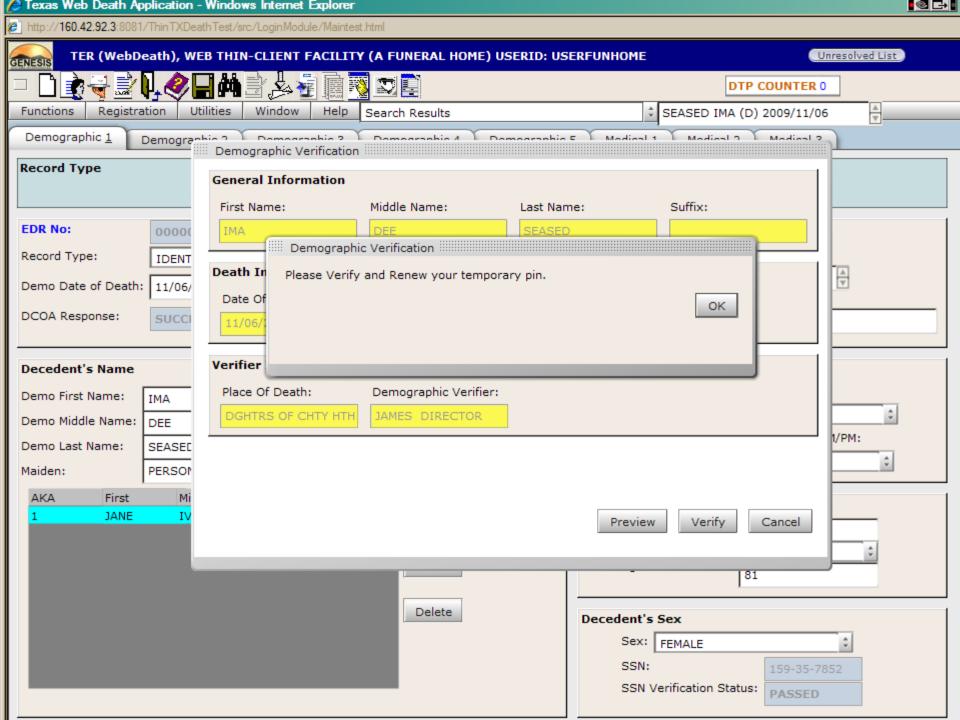
as they will appear on the Certificate of Death

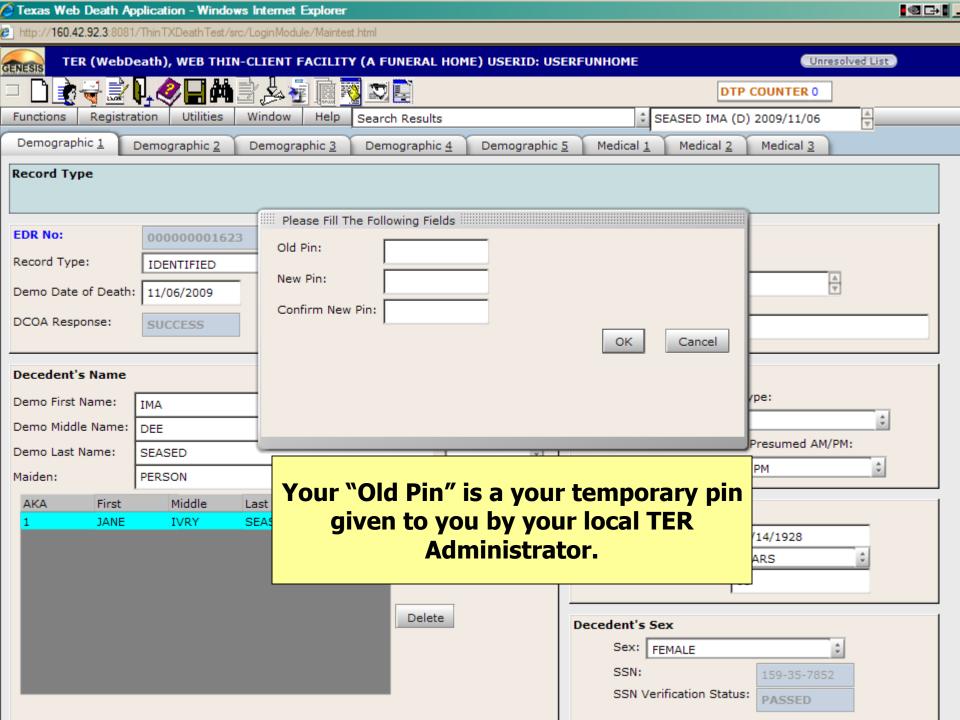
LEGAL NAME OF DECEASED (Include AKA's, if any) (First, Middle, Last)							(Malden) 2. D			DATE OF DEATH - ACTUAL OR PRESUMED				
IMA DEE SEASE			PERSON			11/06/2009								
3. SEX	4. DATE OF BIRTH 5. ACC			5. AGE-Last Birthday F			1YR	IF UNDER		6.	BIRTHPLACE	THPLACE (City & State or Foreign Country)		
FEMALE		04/14/1928 (Years) 8				MO	DAYS				USTIN, T			
7. SOCIAL SECURITY N	UMBER	8. MAR	RITAL STATU	SATTIME	OF DEATH	S Man	fed	9. SURVIV	ING SPOUS	ES N	AME (If Wife,	give nam	e prior to first marriage)	
159-3	5-7852	□ w	Adowed	Divorced [Never Marris			JOHN	SEASED					
10a. RESIDENCE STRE	ET ADDRESS							10b. APT	. NO. 1	Dc. CIT	TY OR TOWN			
852 AVE D AUSTIN														
10d. COUNTY		10e. I	STATE									NSIDE CITY LIMITS?		
TRAVIS		TEX	CAS			78705				Yes No				
11. FATHER'S NAME		1127	010		12. MOT	HER'S NAM			ARRIAGE					
	11. FATHER'S NAME PRIOR TO FIRST MARRIAGE													
FATHER OF PERSON PRIOR TOFIRST MARRIAGE														
13. PLACE OF DEATH (CHECK ONLY ONE)														
IF DEATH OCCURRED IN A HOSPITAL: IF DEATH OCCURRED SOMEWHERE OTHER THAN A HOSPITAL:														
14. COUNTY OF DEATH	Impatient ERCutpatient DOA Hospice Facility Nursing Home Decedents Home Other (Specify) 14. COUNTY OF DEATH 15. CITY/TOWN, ZIP CODE (Flourists ofly limits, give precised no) 16. FACILITY NAME (if not institution, give about address)									to oftend orbitess)				
IN COUNTY OF DEATH	'	1.00	cii iri ciii,	ZII OOOL	(october city	and group	100110.1003							
TRAVIS DGHTRS OF CHTY HTH SVCS OF AUSTIN, 78701 AUSTIN-BRACKENRIDGE								00 01						
17. INFORMANT'S NAME & RELATIONSHIP TO DECEASED 18. MAILING ADDRESS OF INFORMANT(Street and Number (City, State, 2)s Cole)														
JOHN SEASED -	JOHN SEASED - HUSBAND 852 AVE D, AUSTIN, TX 78705													
19. METHOD OF DISP						ND LICENSE NUMBER OF FUNERAL DIRECTOR OR PERSON							Unknown	
☑ Burial ☐ Cremation ☐ Donation ACTING AS SU											Sect	ion SE	RENITY	
						INERAL DIRECTOR ,BY ELECTRONIC					Bloc	k		
Other (Specify)					TURE-7412						Lat			
22. PLACE OF DISPOSITION (Name of Cemetery, crematory, other place)						23. LOCATION (City/Town, and State)						_		
						JOHNSON CITY,TX						₀₀ 32		
24. NAME OF PUNERAL FACILITY 25						25. COMPLETE ADDRESS OF FUNERAL FACILITY (Street and Number, City State, Zip Code)								
A FUNERAL HOME 1						123 ANYWHERE ROAD, AUSTIN, TX 78756								
EDR No. 00	00000001623													
Informant's Signature:						Date:								
WARNING:	THE PENALTY F	OR F	KNOWING	SLY MAI	KING A FAI	LSE STA	TEME	NT IN T	HIS FOR	M C	AN BE 2-	10 YE	ARS IN PRISON	

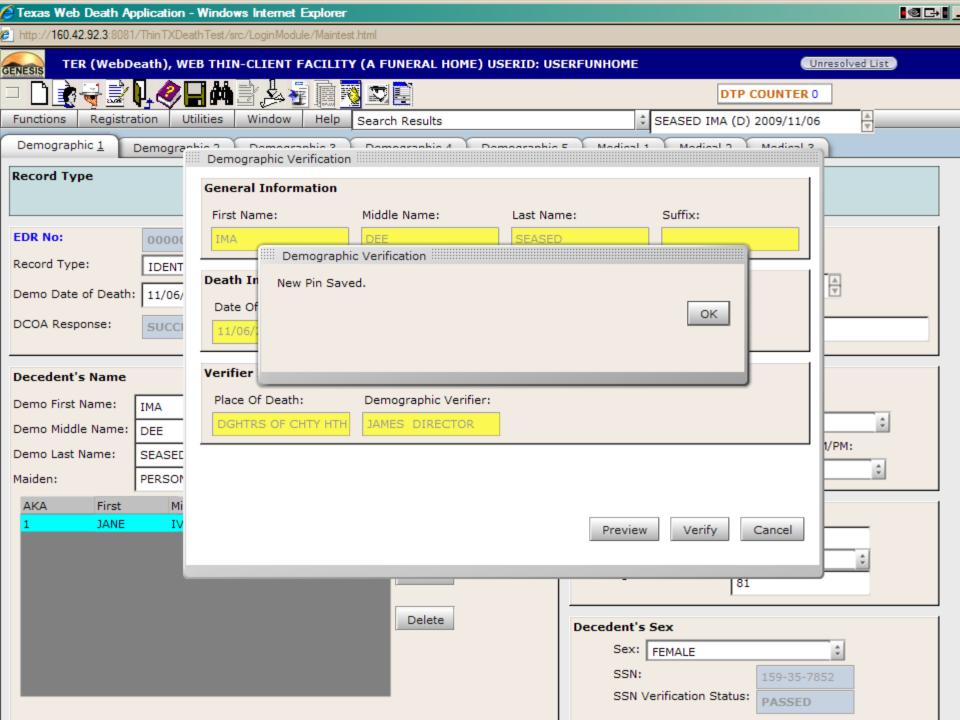
AND A FINE OF UP TO \$10,000. (HEALTH AND SAFETY CODE, CHAPTER 195, SEC, 195.003)

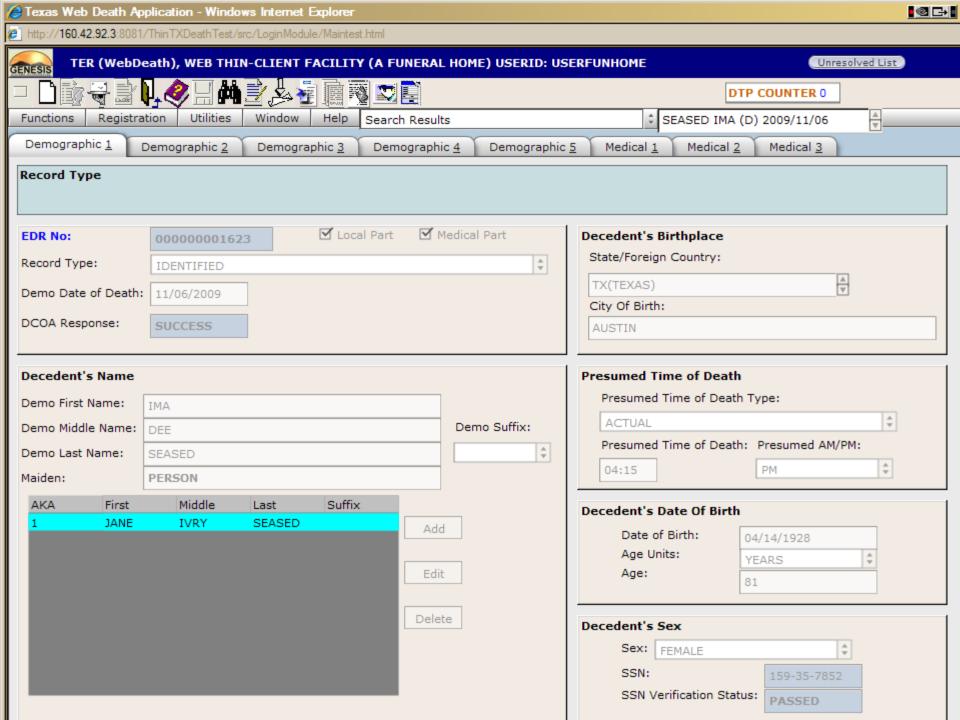












TER Death System

Reports and Permits

Report of Death

000000000706

enal Code, Section 37.10, WARNING

Vital Statistics 25 TAC Sec 181.2(a) "The funeral director, or person acting as such, who assumes custody of a dead body or fetus shall obtain an electronically filed report of death through a Bureau of Vital Statistics system or complete a report of death before transporting the body. The report of death shall within 24 hours be mailed or otherwise transmitted to the local registrar of the district in which the death occurred or in which the body was found. A copy of the completed or electronic filed report of death as prescribed by the Bureau of Vital Statistics shall serve as authority to transport or bury the body or fetus within this state."

Print in dark ink the legal name of the deceased as shown on the Social Security card or birth certificate.

HOWARD THE DUCK										
first	middle	last	suffix	AKA	ł.	maiden				
Date of Death	01 / 01 / month day	2006 year	Sex Male	_ Date of Birth	01 / 01 / 19 month day ye	99				
Social Security	y Number <u>9</u> _8	7 - 6 5	- 4 3 2 2	☐ None	☐ Not Avail	able				
Place of Death (check one)										
☐ Hospital Inpatient ☐ Nursing home/Long term care facility										
☐ Hospital I	Emergency Ro	om/Outpati	ent Home	☐ Home of Deceased						
⊠ Hospital I	Dead on Arriva	1	☐ Other	Other (Specify):						
☐ Hospice Facility										
Facility Name (If not institution, give street & number)										
601 E. 15TH										
City, Town, or Pre	cinct Number				County					
AUSTIN					TRAVIS					

Local registration office for the area where this death occurred: REGISTRAR - CITY OF AUSTIN

To print the Report of Death, click on the

tvaine and address of person making this report (if funeral director fist ricense number and funeral nome).

ALBERT RIVERA III 1234567890 ANGEL FUNERAL HOME 1600 SOUTH FIRST STREET AUSTIN, TX(TEXAS)|1 78750-

ALBERT RIVERA III - BY ELECTRONIC SIGNATURE

Signature or electronic verification of person making this report

The Report of Death may be mailed, faxed, emailed, electronically registered or conveyed in person. A copy of this document is to accompany the body. This report contains confidential information.

Date /Time Received

Report	
Certificate	
Electronic	

BURIAL TRANSIT PERMIT

	Name of Deceased	Middle				Lest						
	HOWARD	THE				DUCK						
	Age	Sex Male	Female	Date Of Dea	ith	Method of Di Buriel		Donation	☐ Entombment	Remov	val from state	
en pe	7 Ym			01	/01/2008			Other	(Specify)			
ě.	Place of Death				City - County				Stat	e e		
96.58 8.8	AUSTIN-BRA	CKENRIDO	3E		AUSTIN - TR	AVIS			TEXAS			
ë 8	Name of Cematary	or Crematorius	,		City	Stat	State					
this d	AUSTIN CEM				AUSTIN				TEXAS			
충분	Print-Name of Fund	eral Director or I	Person Acting as 8	Address		City		Stati	e 2	Zip Code		
Code, S formatio	ALBERT RIV	1600 SOUTH FIRST STREET AUSTIN				TX	. 7	78750-				
0 E												
2 8	E Local Registrar C				County		City/Precinct	File Numbe	File Number			
Texas Ading 1	REGISTRAR - CITY OF AUSTIN				RAVIS	AUSTIN	USTIN EDR: 000			0000708		
# 6	A		h			-1-4- d :-				:- h		

given for final disposition, transport, or removal of the body from the state of Texas.

To print the Burial Transit Permit:

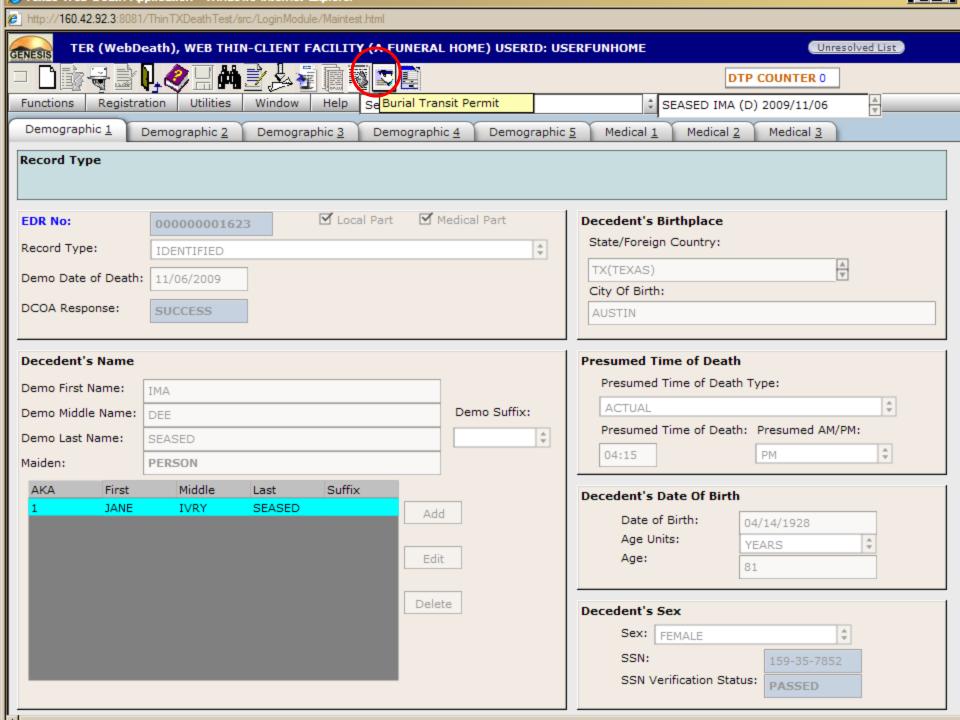


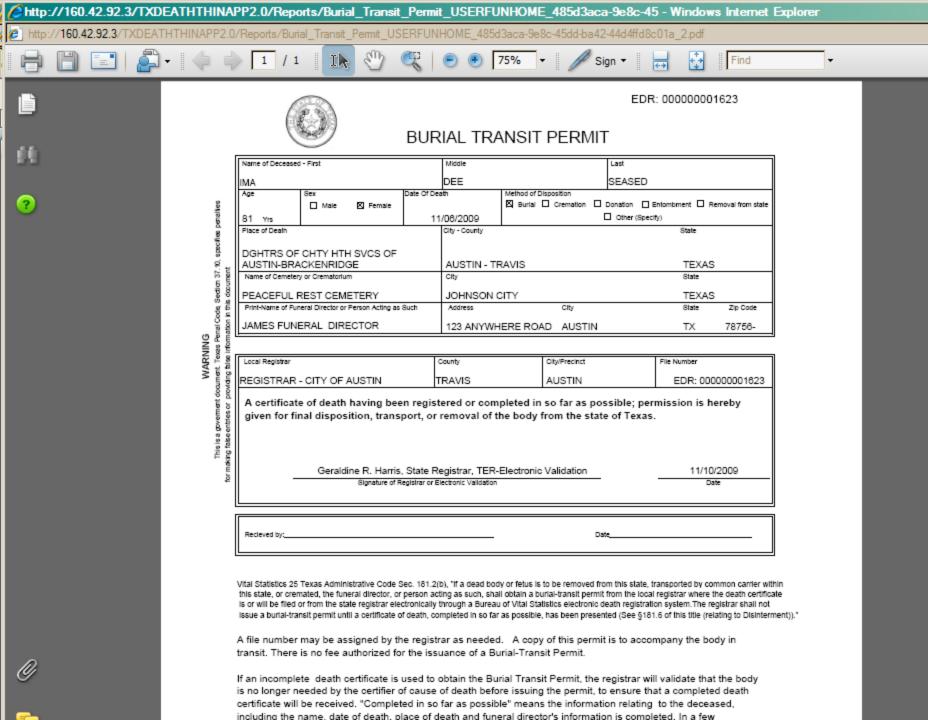
The manner of death must be natural; the record must be fully electronic; the cause of death must be completed; and the record has to be demographically verified by the funeral director.

transit. There is no lee authorized for the issuance of a burial-Transit Fermit

If an incomplete death certificate is used to obtain the Burial Transit Permit, the registrar will validate that the body is no longer needed by the certifier of cause of death before issuing the permit, to ensure that a completed death certificate will be received. "Completed in so far as possible" means the information relating to the deceased, including the name, date of death, place of death and funeral director's information is completed. In a few instances, the cause of death may not be completed. It is the responsibility of the person presenting the the Certificate of Death, and obtaining the Burial Transit Permit, to assure that the fully completed Certificate of Death is filed as soon as possible.

In accordance with state statute, before a dead body can be cremated, a Cremation Authorization must be signed and





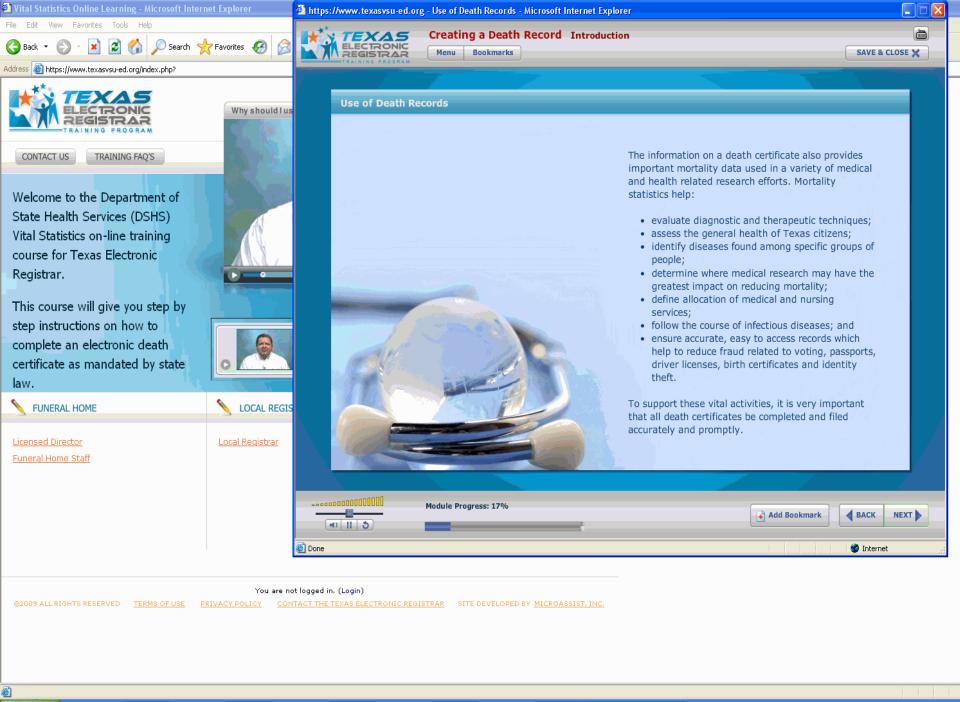
Online Training



Vital Statistics On-Line Training
Course for Texas

Online Training

- Active since July 31
- Interactive Multimedia
 - Text
 - Graphics
 - Video
- For use by all parties
 - Funeral directors and staff
 - Medical certifiers
 - Local registrars
- Printable course completion certificates
- Visit https://texasvsu-ed.org/ or go to our website at www.texasvsu.org



쁅 start







Vital Statistics Online ..

HEALTH AND SAFETY...

Course: Understandi...

https://www.texasvs...

Help with TER Issues

- Please e-mail help-ter@texasvsu.org to request assistance
- Monitored by VSU TER staff
- Allows for additional follow-up and responses if necessary.



Help with TER Issues

- TER help desk staffed by knowledgeable, helpful individuals
- Only four people
 - three permanent, one temporary
- Put a specific topic in the email's subject line and include EDR number in the body of the email
- Include any additional information that might aid a speedier response
 - Record/Order status
 - Password/PIN
 - DTP Counter

Your Questions

